



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**SIKKIM GOVERNMENT COLLEGE, BURTUK,GANGTOK
SIKKIM**

SIKKIM GOVERNMENT COLLEGE, BURTUK. BURTUK GANGTOK EAST

SIKKIM PIN NO-737101

737101

www.sgcburtuk.in

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BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sikkim Government College, Burtuk (SGC) was established in July 2012 as the second campus of Sikkim Government College, Tadong to cater the increasing number of students aspiring for higher education, better opportunities and greater exposure in the State's Capital, Gangtok. It gained its separate identity when it got affiliated to Sikkim University on 12th August 2014. It is a co-educational institution that uses primarily English and also vernacular as its medium of instruction to ease the teaching learning process. The College attracts students with diverse backgrounds both from within and outside the state and the country. This as such ensures a sense of healthy competitiveness, tolerance, acceptance thereby enhancing the understanding of "unity in diversity" among the student and teaching fraternity. The College had a humble beginning with only 179 students and eight teachers nestled in annexure building of District Institute of Education and Training (DIET), Gangtok, East Sikkim. At present the College has its own dedicated campus stretched along 3.5175 hectares which was established Vide Office Order No GOS/HRDD/Hr.Edu/787/2012/26, Dated 10/07/2013 at the Old India Press in Balwakhani Gangtok. The building in which the college runs is a heritage building of Sikkim constructed by the then Chogyal (Maharaja of Sikkim) in 1960. Since the time of its establishment the student's enrollment has increased drastically over the years and at present the student enrolment is 1548 in 2021-22. The college is blessed with a calm, picturesque environment and is situated atop a lovely hill with a panoramic view of the entire Gangtok and mighty Kanchendzonga,

The College offers Honours course in Commerce, English, Economics, Political Science, Education, History, Nepali, and Sociology. In addition the college also provides for a region specific paper Eastern Himalayan Studies (EHS) as one of the electives. Our first batch of students graduated in the year 2016 with the pass percentage being 81.32.

The educational philosophy of the institution has always been to meet the needs of each individual student, rewarding excellent students with incentives and commendations while encouraging weak and underperforming students with regular counselling and remedial sessions given by our student-mentor system. The Sikkim Government College, Burtuk, fraternity are committed towards providing students with both personal and comprehensive guidance and assistance in preparing them for life's challenges ahead.

Vision

The college fosters academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment.

The institution envisions providing multi-faceted opportunities and in creating a positive academic and non-academic space, in order to enable the students to nurture their potentialities to the optimum level. It also intends to promote and develop appropriate ambience for eco-friendly environment. The institution strictly adheres to the motto of the college which states "**Service through Education**" thus empowering every individual associated with this college to provide selfless service to the society through knowledge and wisdom.

Sikkim Government College, Burtuk will have a transformative impact on students and society through

continual innovation in education, research, creativity, skills and entrepreneurship.

Mission

1. To strive for quality education in keeping with the motto of the college “Service through Education” and prepare young minds for imbibing knowledge, Skills and Integrity.
2. To provide affordable quality education, while equipping students with knowledge and skills in their chosen stream, inculcate values, identify hidden talents, provide opportunities for students to realize their full potential and thus shape them in to future leaders, entrepreneurs and above all to make our students good human beings.
3. To encourage students to develop independent thought and spirit of inquiry that will contribute and foster the ideals of leadership and analytical skills.
4. To provide healthy environment for the holistic development of the students.
5. To integrate technological tools in the pedagogy for facilitating the learning experiences
6. To nurture a scientific spirit of inquiry among the students.
7. To inculcate societal values so that learners become responsible citizen of the society.
8. To provide scholastic and non-scholastic education to empower young learners to become global leaders.
9. To provide a platform to students of diverse backgrounds and to instill in them the tolerance for differences and to embrace the diversity.
10. To render services for the development of the State, in particular, and the Nation in general, in order to sensitize the learners towards a humanistic and democratic ecosystem.
11. The Mission of the college is to educate, inspire and prepare each student for a life of Service and Success.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Located in a scenic area, in the foothill of the Himalayas the college enables environment friendly teaching and learning practises.
2. The college is established in one of the heritage buildings of Sikkim which was constructed by the then Chogyal (Maharaja of Sikkim) in 1960. Progressive Student Enrolment from the time of the college establishment i.e., 179 (2012 –13) 1548 (2021- 2022).
3. Own institutional building with an area spread across 3.5175 Hectares, amidst greenery in a peaceful place away from the crowded city life.
4. Qualified and experienced teaching staff with most of the teachers in the process of further upgrading their qualifications (out of 45 faculties 11 faculties are Ph.D holders and 17 faculties are pursuing Ph.D).
5. Impressive performances of students with the aggregate pass percentage of 89.05% (B.A. & B. Com) approx.
6. Progressing towards establishment of well-equipped in the campus with remote access to Sikkim

University Library and Infflibnet, Gandhi Nagar, Gujarat.

7. Wi-fi enabled campus (100 MBPS)
8. Continuous Hot and cold drinking water facilities for Students, Faculties and staff.
9. Upcoming 100 beded Girls Hostel in the campus is under construction which will be completed by December 2022.
10. There are two NCC Wings established in the college for the overall grooming and development of the students.(1st and 3rd Sikkim NCC Battalion)
11. Student mentor system for individual and holistic development of the students.
12. Tutorial and remedial classes for weak and underperforming students.
13. Free education for COI and RC holder and Low Course fees for Non-COI/RC/BPL holder.
14. Inclusive approach of the institution wherein student fraternity through Student Representative Council (SRC) and senior students are included in decision making process regarding college development.
15. The institution strives for women empowerment, this is reflected in an all-Girls NCC wing of the College and other initiatives.
16. The College has young and dynamic Academic and administrative staffs that provide all the necessary support to the students and in the Institutional Strengthening Process of the College.
17. The College strives for a contemporary approach towards students knowledge enhancement. The College has signed MOU with Shivaji College, University of Delhi under Vidhya Vistar Scheme of Delhi University.

Institutional Weakness

1. The college is yet to have all the required basic infrastructure for smooth functioning.
2. The library has limited resources with less number of books and journals.
3. The College does not have enough classroom and indoor gymnasium.
4. The college is yet to be accredited by NAAC.
5. Grants for research work, research projects can't be availed as well as scholarship schemes such as ISHAN UDAY which is a scholarship provided by MHRD and UGC specifically for the students of North-Eastern Region(NER).
6. Limitations in introduction of Lab based Degree programmes such as B.Sc. B.A Geography, Physical Education, Journalism etc.
7. Limited facilities for co-curricular activities.
8. Require more faculty and trained technical staff for better student – teacher ratio.
9. The geographical location of the College often leads to weak internet and network reception.
10. Less number of regular faculties and Administrative staff.

Institutional Opportunity

1. Since the college is located in the state capital-Gangtok, it attracts students from all over the state and the adjoining regions.
2. Gangtok being the capital of the state offers a lot of opportunities to the students to pursue various skill development program in their spare time as it provides lot of job opportunities and other facilities to the

young minds.

3. Upcoming new Campus should help in eliminating infrastructure issues.
4. Partnering with Industry and Alumni to enhance research to improve student employability.
5. Diploma courses for up skilling and enhancing employability in association with Govt. of Sikkim.
6. Students from all across the state and surrounding regions attend the college because of its location in the state capital which provides wide range of options for enhancing their skills in their spare time.
7. More number of faculties, Administrative and Accounts staff should be recruited by the Directorate of Higher Education for smooth functioning of the college.

Institutional Challenge

1. Motivating the students with limited resources and Infrastructure.
2. Revamping the documentation system and its digitization process.
3. Computerization and automation of administration and library facilities.
4. Lack of compound fencing is encouraging trespassing and anti-social activities.
5. Identifying industry and academic partners for collaboration.
6. Identifying avenues for research & other funding.
7. Organising different events and programs with limited infrastructure .
8. Accomodating huge numbers of students in the college.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Sikkim Government College, Burtuk since its establishment has been an institution providing Bachelor of Arts (BA) course in Seven Honours Subjects and Bachelor of Commerce (B. COM) and is affiliated to Sikkim University, and follows the curriculum formulated by it through the involvement of the faculty of the colleges .

The parent university makes the process of curriculum formulation and the different proceedings of the institutions a participative one, calling for representations of different institutions under its patronage. Faculty members are involved as members of Board of Studies, Moderation Committee, Syllabus Review Committee, Question Paper Setter and also actively involved in the Evaluation of papers.

Within the institution, the staffs constantly strive to put in the best effort in order to bring out the best in the students by involving different pedagogy of teaching namely lectures, seminars, workshops, group discussions,presentations, field visits, exhibitions, excursions etc.

The faculty engages in conducting tutorial and remedial classes for the benefit of students who require extra attention.

Teaching-learning and Evaluation

The college is affiliated to Sikkim University; the admission process however is managed by Education

Department; Government of Sikkim and the details procedures are provided in the departmental website www.sikkimhrdd.org as well as college website www.sgcburtuk.in.

Admission forms and its details are available on the website. The details of teaching-learning and evaluation are listed below:

Notification for the new academic session is declared every mid-June.

Orientation for the new Students is held on the 1st week of the academic session. The students are informed about the rules and regulations of the college emphasizing the importance of attendance and sessional exam.

The college organizes various curricular and co-curricular activities focusing on the overall enhancement of the students' personality.

Teachers are engaged in different committees of the college working for the betterment of the students and staffs of the institution.

The students are actively involved in various committees which manages various programmes of the college like Literary Committee, Cultural Committee, Sports Committee, College Management Committee, Discipline Committee, Anti-Ragging Committee, Gender Sensitization Unit, NSS, NCC etc.

College also organises both departmental and inter departmental events and competitions to nurture their leadership skills and create social awareness giving them a platform to hone their talents.

Career Counselling Cell is functional in opening up career avenues and opportunities for the students for their future endeavours.

Student mentoring system helps in building rapport and trust between the teachers and students as well as helping them to solve the problems they face.

Research, Innovations and Extension

Since from the introduction of the subjects like Education, Nepali and Sociology, it has provision of writing a Dissertation in the sixth (last) semester that prepares the students for future research related endeavors that they wish to pursue and also helps them to enhance their research skills that are required for various job placements and projects under government and private institutions as well. Further, the faculties were also engaged in pursuing Ph.D along with publications and documentation of research works on a regular basis. Seminars/ Conference/ Workshop are also organized by the respective departments on a regular basis. The faculty members are encouraged to represent the college and present their papers in the discipline specific at the international/ national, state level seminars, conference & workshop at regular interval for their professional development.

With regard to extension activities for inculcating a sense of involvement among students in nation building activities, the students are motivated and to lend their hands in different social activities. The extension and outreach activities for the last five years (2016- 2021) targeted clean and green environment through different functional groups like Eco club, Swachh Bharat, NSS, NCC and several societal development activities in collaboration with Government & Non- Governmental organizations. The key aspects of the program

conducted includes E-Waste Management, Tree Plantation, Awareness program to attain Swachh Bharat vision, Drug Abuse, visiting orphanage, natural calamities affected victims, Zero – Waste management etc. Several awareness programs are given to students and Health and Hygiene, Yoga & Wellness, and Eco- Development. To save many lives, the students & teachers of this institution voluntarily donates Blood through Red Ribbon Club.

Infrastructure and Learning Resources

The campus of college is spread over 3.5175-hectare out of which 2 hectares is used for academic purpose, staff quarters, sports ground and parking of college bus and staff vehicles. The total built up area of academic block is 13,106 sqft and administrative block is 2285 sqft. There are total of 14 lecture rooms out of which 7 rooms have multimedia projection facility. The college also has a computer lab with 62 desktops. The entire campus is Wi-Fi enabled and has adequately stocked library and a spacious two separately located canteen in the campus.

The college has a College Management Committee (CMC) and Project monitoring Unit (PMU) which consists of Teaching Faculties and Non- Teaching staffs members and headed by the Head of the Institution. It oversees all matters pertaining to the infrastructure and development of the college.

In addition to this the Institution also has the following infrastructural strength

There are sufficient classrooms for taking remedial/tutorial classes in the institution.

The library of the college has been updated since 2018, hence the progress from the time of its inception has been very promising. Apart from the college library every department has its own departmental library with reference books.

The physical facilities of the college have been planned and developed by the engineering cell of the education department. The master plan of the college has been formulated and is in the process of being executed.

Adequate resources are allotted for the maintenance and utilization of the campus infrastructure by the department of higher education, Education department, Government of Sikkim.

The institution has cent percent computer facility with every student having his/her own laptops given by the state government.

The institution has 15 laptops for e-library, 6 desktops for the official work and common desktops for faculty members. The institution also has computer lab with 62 desktops.

The institution has prescribed college uniform with individual identity cards which helps in identification of students.

The college has one night guard/chowkidar and 2 Homeguards for the safety and security of the campus, along with CCTV cameras at strategic locations. The institution also has two security personnels during college hours.

It has four-karmacharis for sanitation and cleanliness of the college and two security personnels.

Student Support and Progression

The college publishes its updated prospectus every year which contains all relevant information for admission, courses offered, academic programmes, co-curricular activities, rules and regulations etc.

Various departments of state government like Education Development, Social Justice and Welfare Department etc. provides financial aid to students through Scholarship programs on the basis of their academic and socio-economic backgrounds.

The college provides necessary assistance and support to students in terms of career guidance, counselling, personal mentoring, and welfare measures to facilitate their overall growth and development.

The college formed the alumni institution for Sikkim Govt. College, Burtuk on 26th May 2022 however, unofficially the ex-students of this institution have always come forward in strengthening of the institution.

The college provides opportunities for participation in co-curricular activities and felicitates the meritorious and successful students with awards and commendations.

Academic calendar of college is drawn out in advance every year. Seminars, conferences and lectures by experts in different fields are some of the activities organized for benefit of students and teachers. There are NCC units for both boys and girls that trains the cadets and give them exposure through camps and participation in various events like blood donation camps, Republic Day Parade etc. The students are groomed in various sports. They actively participate in many inter university and inter college competitions. The college has cultural societies and the students are encouraged to participate in inter college and inter university competitions. Cultural activities are also organized in the college. The students have won many prizes and brought laurels to the college. The students are involved in the college activities in many ways. Student representatives are included in some of the committees such as Committee against Sexual Harassment and the Library Committee. The Students' Representative Council (SRC) of the college is involved in decision making on matters related with development and well being of the students.

Governance, Leadership and Management

All external decisions of the institution like annual budget allocation, infrastructure development, student welfare scheme, faculty recruitment, non-teaching staff recruitment are governed and managed by the Directorate of Higher Education, Education department, Government of Sikkim.

The principal is the administrative head of the institution. The college has committees to coordinate various activities of the institution such as anti-ragging committee, discipline committee, Gender Sensitisation Unit, Examination committee, admission committee, sports and culture committee etc.

Internal quality of the college is assured and functions through IQAC to achieve excellence in academic and administrative aspects.

All the financial accounts of the college are audited by the Accounts sections of the Directorate of Higher Education, Education Department, Government of Sikkim.

The College has a mission of achieving academic excellence in all disciplines and emphasis is laid on all round

development of the students. The college grooms students to be academically sound and responsible key role players in building a culturally sensitive and knowledge based society. The top leadership and management of the college work towards achieving this objective by providing effective governance which is participatory and transparent.

The College Management Committee (CMC) consists of staff members (both teaching and non-teaching) under the chairmanship of the Principal and takes all academic and other related decisions. CMC effectively implement these decisions after thorough planning and discussion. The decision-making process is thus highly consensus-oriented and motivates the participants to take full responsibility of the same.

The college has established Internal Quality Assurance Cell (IQAC). The policies are well communicated to all stake holders and collective efforts are made to implement them smoothly and create a harmonious environment.

Institutional Values and Best Practices

To generate environmental consciousness, the college has adopted concrete measures and practices involving faculty, students, staff and the community such as Green Mission, Ten Minutes to Earth, Swaach Bharat Abhiyan etc.

The College has adopted the Teacher-Mentor system for mentoring the students on a one-to-one basis.

The institution follows the practice of remedial classes and extension activities and conduct regular counselling classes for the well being of the students.

The college has adopted the practice of promoting environmental consciousness through Eco Club, NSS and NCC.

The institution has a Students Welfare fund which caters to the needy in time of crisis.

Animal care Unit of this institution works in outmost sincerity and dedication towards supporting and helping the animals in need.

WDC (Women Development Cell), GSU (Gender Sensitization Unit), These Cells has taken steps towards generating gender sensitization, awareness of women's rights and the issue of the declining child sex ratio, Equity etc. Sensitizing women and creating gender awareness among students is one of the best practices adopted by the college.

GRC (Grievance Redressal Cell) The Grievance Redressal Cell (GRC) aims to look into the complaints lodged by any students and redress the issues raised by the students.

To inculcate constitutional and educational values, the institution has timely conducted/observed several programmes such as Independence Day, Constitution Day, Education Day etc.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SIKKIM GOVERNMENT COLLEGE, BURTUK,GANGTOK SIKKIM
Address	Sikkim Government College, Burtuk. Burtuk Gangtok East Sikkim Pin no-737101
City	GANGTOK
State	Sikkim
Pin	737101
Website	www.sgcburtuk.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Iyatta M. Upreti	03592-204019	7479155271	-	principalsgcburtuk@gmail.com
IQAC / CIQA coordinator	Sonamla Ethenpa	-	9832526431	-	sonamla.ethenpa@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	12-07-2012

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Sikkim	Sikkim University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	02-10-2015	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Sikkim Government College, Burtuk. Burtuk Gangtok East Sikkim Pin no-737101	Urban	8.6917	20000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	XII Pass	English	60	57
UG	BA,Nepali	36	XII Pass	Nepali	60	51
UG	BA,Education	36	XII Pass	English	60	56
UG	BA,Economics	36	XII Pass	English	60	60
UG	BA,History	36	XII Pass	English	60	56
UG	BA,Political Science	36	XII Pass	English	60	56
UG	BA,Sociology	36	XII Pass	English	60	54
UG	BCom,Commerce	36	XII Pass	English	120	116

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	1	0	1	15	31	0	46
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				22
Recruited	13	9	0	22
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				2
Recruited	0	2	0	2
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	1	0	3	5	0	9
M.Phil.	0	0	0	0	0	0	4	7	0	11
PG	0	0	0	0	0	0	7	18	0	25

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	1	0	3
M.Phil.	0	0	0	0	0	0	1	4	0	5
PG	0	0	0	0	0	0	8	12	0	20

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0		1		1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	533	129	0	0	662
	Female	676	210	0	0	886
	Others	0	0	0	0	0

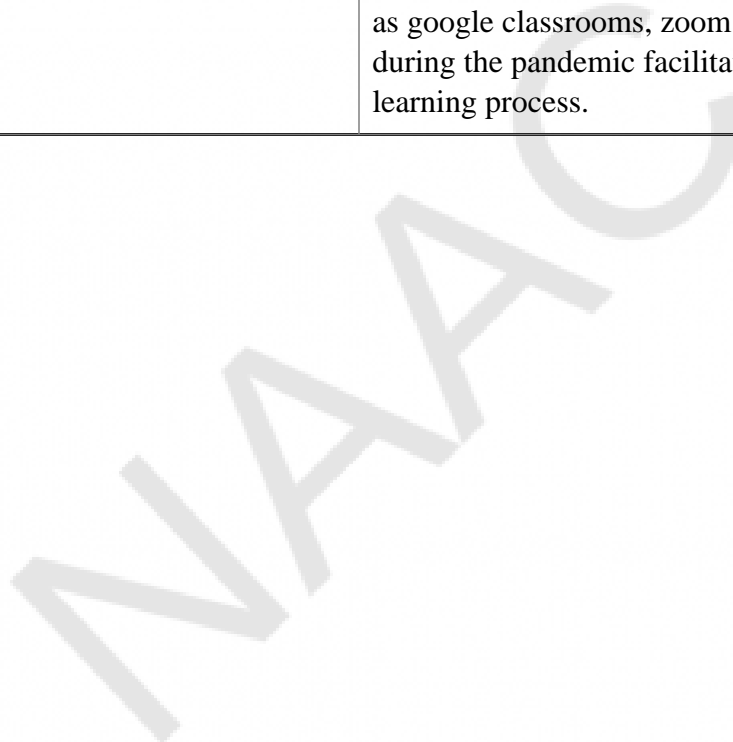
Provide the Following Details of Students admitted to the College During the last four Academic Years						
Programme		Year 1	Year 2	Year 3	Year 4	
SC	Male	16	16	30	35	
	Female	18	30	37	31	
	Others	0	0	0	0	
ST	Male	204	202	221	262	
	Female	280	284	301	320	
	Others	0	0	0	0	
OBC	Male	75	89	97	115	
	Female	96	104	144	157	
	Others	0	0	0	0	
General	Male	339	124	255	250	
	Female	529	414	403	378	
	Others	0	0	0	0	
Others	Male	0	0	0	0	
	Female	0	0	0	0	
	Others	0	0	0	0	
Total		1557	1263	1488	1548	

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Sikkim Government College, Burtuk has already initiated appropriate steps and constituted a core committee headed by the HOI for effective implementation of NEP-2020. The committee has
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	<p>been given the task to formulate a detailed road map for phased implementation of NEP and to put together new programs and course structure. Further, the college is working in drafting a 4-year UG program structure to ensure a desired level of multidisciplinary approach across all its programs in coordination with Sikkim University and Directorate of Higher Education, Government of Sikkim. Different programs like webinars and hands on training regarding NEP have also been organized by the college. Several faculties from the college have been selected to be a part of the Curriculum Revision Committee for various departments of Sikkim University.</p>
2. Academic bank of credits (ABC):	<p>The Academic Bank of Credit concept is yet to be implemented by Sikkim University to which SGC, Burtuk is affiliated. There is, however, little scope to go beyond University norms for an affiliated College.</p>
3. Skill development:	<p>The College is working to introduce different vocational programs which is feasible for Sikkim. Programs on life skills such as yoga, capacity building and personality development workshops, entrepreneurship program, etc. are regularly conducted for holistic development of the students. Professional courses like Basic Computer course are also provided free of charge to the students. SGC, Burtuk also empowers the faculty-members by upskilling them in areas of active learning, outcome-based education and hybrid mode of education. Faculty members also undergo regular Faculty Development Programs (FDP) to widen their learning horizon in Research and Development.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Although the official language for teaching is English as per statutory requirements, but during classroom content delivery, both English and vernacular are being used by the faculties to make the students understand the concepts. Eastern Himalayan Studies which is a part of the curriculum in the college emphasizes on the history and culture, polity, economy of Sikkim and the neighboring states. Various cultural events are regularly organized on the Indian diversity of culture and values through student exchange program. Students are taken for field trips to heritage sites in Sikkim .</p>
5. Focus on Outcome based education (OBE):	<p>The objectives set out in the NEP on OBE are</p>

	<p>competency, standard, benchmarks, and attainment of targets. Sikkim Government College, Burutk is prepared to fulfill the objectives and achieve the target as per the structural curriculum provided by the affiliating university.</p>
<p>6. Distance education/online education:</p>	<p>The college successfully imparted all its courses content delivery in online mode during the COVID-19 Pandemic and also conducted online examinations successfully. Some of the classrooms in the college are smart classrooms with ICT enabled features. Use of ICT tools such as LMS system (such as google classrooms, zoom platform, webinars, etc.) during the pandemic facilitated a smooth teaching-learning process.</p>



Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
08	08	08	08	08
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	02	02	02	02

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1488	1383	1557	1486	1305
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
540	540	540	540	540

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
389	310	432	258	230

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
41	38	35	36	36

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
43	43	43	43	43

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 14

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
331.13	5	5	67.98	26.41

4.3

Number of Computers

Response: 83

4.4

Total number of computers in the campus for academic purpose

Response: 62

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Sikkim Government College, Burtuk offers B.A. and B.Com Honours programmes and the college is affiliated with Sikkim University. The Institution is committed in ensuring effective curriculum delivery through a well planned and documented process, with a focus on overall development of the students. Sikkim University designs the curriculum, however, senior faculty members of the college are invited for syllabus revision and provide valuable input for the revision and development of curriculum that meets college standards. Some faculty are nominated as members of the Board of Studies who participate in the decision-making process at the University. Faculty undergoes professional development programmes that help them in effective curriculum delivery.

Academic calendar and timetable: At the outset of each academic session, a master timetable is prepared and HODs prepare departmental timetable, academic calendar that is distributed among the faculty and students and submitted to the Head of the Institution, who closely monitors the teaching-learning process. At the beginning, HODs convene a departmental meeting to plan the curricular activities. The papers are evenly allocated and departmental meetings are held to discuss issues pertaining to the curriculum.

Tutorial and remedial class: Tutorial and remedial classes are conducted for effective implementation of the curriculum. Teachers provide assistance to slow learners while creating a challenging environment for the fast learners. Students are encouraged to participate in classroom discussions and to ask questions.

Counselling: Students receive counselling at the start of academic session, first semester students participate in an Induction programme in which they are informed about the course structure, curriculum, evaluation procedures, and attendance requirements. Teachers keep track of student's attendance on a monthly basis and share it with them.

Project work: In B.A. programme, project work/dissertation is assigned in courses such as Sociology, Nepali, and Education during the final semester. Faculty take classes on research methodology, assist students in the preparation of questionnaire/Interview schedule and report writing.

Assessment/Evaluation: The institution follows evaluation pattern in accordance with Sikkim University guidelines with 50% marks allotted for two sessional tests and another 50% marks for End Term Examination. In the three-year undergraduate program, that is divided into six semesters, a student must study nine honours papers in their honours subject in B.A. program and fifteen honours papers and three compulsory papers in B.Com program. Over the course of six semesters, students are taught honours, elective and compulsory papers. Students are provided a syllabus, a reference list, and reading materials pertinent to the curriculum.

Delivery of curriculum through curricular and extracurricular activities: Various departments organize conferences, workshops, seminars, and talks by resource persons that relate to the curriculum. The faculty use ICT for effective teaching-learning process. Through sports and cultural activities, cleanliness and plantation drive, outreach programmes, celebrations of Independence Day, National Education Day, Constitution Day, annual college fest and activities conducted by Red Ribbon Club, NSS Cell, Eco Club, and NCC wings, students are taught values and nurtured to be responsible citizens. These activities intend to build teamwork and to develop leadership qualities that become relevant to the curriculum.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The Institution follows the academic calendar prepared by the respective departments in accordance with the academic calendar of Sikkim University. At the beginning of each academic session, the HODs and faculty meet to schedule events for continuous internal evaluation. For a range of academic activities, such as the start and end of Internal and End Term Examination, beginning of the class and end of the session, tentative schedule for declaration of examination, date for submission of sessional tests, the academic calendar is closely adhered to. The academic calendar is used by faculty to keep themselves and their students up to date on examination related events. The College puts an emphasis on each faculty member's accountability in terms of syllabus completion, assessment and continuous evaluation. The Head of the Institution and the Convenor of the Examination Committee meet with faculty members to discuss about examinations. Regular departmental meetings are organized to ensure that the syllabus is completed within the timeframe specified in the academic calendar. Total working hours are calculated according to the academic calendar, and internal evaluation and curriculum delivery is carried accordingly and revision classes are offered to the students.

The Institution follows a robust evaluation pattern. Students must appear for two sessional tests and End Term Examination in each semester, with sessional tests accounting for 50% of the total marks and the End Term Examination accounting for another 50% of the marks. Sessional tests are internally evaluated and End Term Examinations are conducted as per Sikkim University norms. An efficient Examination Committee conducts and monitors the smooth operation of the examinations in the college and records are well maintained. The marks obtained by students in the sessional tests are submitted by the deadline set by the Examination Committee following the academic calendar. Students' marks are checked at multiple levels before being uploaded on the university website.

Faculty members assist students with their assignments and projects and provide constructive feedback. Assignments, term papers, dissertation and field trips are carried out by concerned departments. Group discussions and the usage of ICT is part of the college's teaching-learning process. In some departments, senior students have been encouraged to assist junior students, emphasising on peer learning techniques. Tutorials and remedial classes are offered to the students that is highlighted in the timetable. The opinions

and choices of the students are taken into consideration regarding the choice of topics for project work.

Student's doubts and examination related grievances are promptly resolved by the Grievance Redressal Cell. As per Sikkim University norms, if students are dissatisfied with the results of their End Term Examination, they have option of re-evaluation. Examination related information are provided to students through notice boards and social media following the schedule of the academic calendar. There is a Facebook and an Instagram account where, all important notices, information, programs and extra curricular activities of the students are updated regularly to encourage the student fraternity.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 2

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 4

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	1	0	0

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 25.19

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
492	794	552	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. By devoting ten minutes of each class, faculty strive to foster human values among students and emphasise on integrity, honesty and empathy through talks and via their conduct. The college welfare fund has been established and every month faculty members contribute Rs. 100 that provides financial assistance to students and non-teaching staff.

Students learn about professional ethics, human values and gender related issues that are reflected in the courses such as Education, English, Nepali, Sociology, History and Political Science. Corporate social responsibility is included in the B.Com programme that focus on responsibility towards the community. Leadership and accountability are aided through membership in the Students Representative Council (SRC).

Environmental Science and Eastern Himalayan Studies are compulsory papers that address environmental issues such as climate change, global warming, disaster management and sustainability. By establishing a Waste Management Unit, the College has taken an environmentally sustainable approach. The waste generated by the college is collected, recycled, and reused. With an emphasis on sustainability, the students recycle waste materials and produce soft toys and cushions that are donated to shelter homes.

Every year, the students actively participate in World Environment Day by planting saplings. Under the theme "Beat Plastic Pollution," students from the Department of Sociology took initiative to participate in "The Himalayan Cleanup" movement. The initiative was to promote the idea of "Friendship with Nature."

Committees like Gender Sensitization Unit (GSU), Waste Management Unit, National Social Service Cell (NSS), National Cadets Corps (NCC), Red Ribbon Club, Eco Club, Animal Care and Compassion Committee work with students and organise outreach programmes such as visit to old age homes, orphanages and animal shelter homes. The college has established a Red Ribbon Club, that spread awareness about HIV/AIDS, donate and arrange blood for local hospitals. The RRC have honoured the cleaning staff for their efforts related to sanitation and hygiene in the college.

International Yoga Day is celebrated with enthusiasm in the institution and self-defence class has been offered to female students for overall fitness and security. The Women Development Cell in collaboration with Sikkim State Commission for Women has conducted workshop related to domestic violence, sexual harassment, and the (POCSO) Act. The GSU invited representatives of the NGO, Inner Wheel Club of Gangtok to deliver talks on menstruation hygiene. The NGO donated sanitary pad vending machine to the college and girl students have participated in World Menstrual Hygiene Day.

The Sports Committee have organised the East District Football Tournament. Students are nurtured through the Culture, Literary, and Sports Committees, and active engagement has been observed at the intra-college, inter-college, state, national, and international levels. NSS Cell and NCC organises activities on a regular basis that instil in young minds the value of community service, environmental awareness,

patriotism, and social responsibility. Cleanliness and plantation drive and blood donation camps are regular activities. Students develop leadership and management skills through participation in the annual college fest, freshers and farewell programmes.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 37.5

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
03	03	03	03	03

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 8.87

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 132

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: C. Any 2 of the above

File Description	Document
Any additional information (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: C. Feedback collected and analysed

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 96.87

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
608	560	537	532	678

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
720	540	540	540	690

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 0

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

One of the consistent characteristics of a visionary institution is their ability to focus on the teaching-learning process. The institution ensures to formulate strategies that have a positive impact on the teaching-learning process of the students. The faculties of the institution understand the need for technologically blended and personalized learning but the primary focus is given to the inter-personal relation between teachers and students. The healthy relation between teacher and student promotes students' academic and personal development.

The College organises several enrichment programs like:

- Orientation programme for newly enrolled students: This programme would help the students to get familiarized with the institutions curricular and co-curricular activities, rules, facilities.
- Soft skills and life skills enhancement programmes like talks by eminent person, entrepreneurs, debate competition, cleanliness drive.
- Professional course like basic computer course is provided free of charge to the students.

Advance Learners:

- The College conducts a general body meeting after every examination to discuss the performance of the students. The advance learners are identified on the basis of internal examination, university examination and through their participation during classes.
- They are encouraged to participate in academic events like seminars, debates, conferences to further enhance their knowledge and presentation skills.
- They are assigned leadership roles during discussions and group projects and social responsibilities; and are also encouraged to take up the roles as student mentor for other learners.
- The College felicitates the university toppers during the college fest.

Slow Learners:

- The learners are identified on the basis of their performance in the previous examinations and classroom performance.
- The college has a robust mentoring system wherein the Heads of different departments group the students from all semesters and assign them to a particular faculty for mentorship.
- The mentors monitor the academic performance of the students and through constant interaction; they try to identify the factors hindering their academic performance.
- The different departments conduct remedial classes for the slow learners wherein effort is made to simplify the complex concepts and notes for the same are also provided.
- During assignments the slow learners and advanced learners are grouped together so that the former can benefit from the latter.

- Leadership roles are assigned in order to motivate them.

College Initiative: With regard to the curricular aspect, each department makes Group Discussions a vital part of the teaching-learning process. Topics chosen are based on current social, political and other relevant issues of local, national and international importance. Through this activity students are encouraged to come up with authentic views on such issues so that they can develop analytical and critical abilities. Extra academic assistance is also provided to the students through remedial and tutorial classes.

Along with this, all the students of the College are encouraged to participate in various co-curricular activities in order to foster all round development. The College has various committees to cater to the needs of the students like, Literary, Sports, Culture, NSS, NCC, Eco Club, just to name a few.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 36:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

In addition to conventional teaching and learning methods, the College is keen to offer novel ways to enhance the learning experience. Illustration and special lectures, as well as field studies, case studies, and project-based procedures, are among the methodologies used.

The following is a list of college-organized means-

Lecture Approach: This traditional method is commonly used by all faculties. This strategy aids teachers in interpreting, explaining, and revising the substance of a text solely for the purpose of bettering the learners' comprehension of the subject. Students are given particular assignments at the end of each unit's lecture to help them learn more effectively.

Information and Communication Technology (ICT) Enabled Teaching: The institution has made ICT enabled teaching methods available. Regular practical sessions, access to a digital library, online courses

(soft skills training program (SSTP), online journals, performing online assessments, usage of LCD projectors for seminars and workshops, and effective use of educational videos help the teaching-learning process.

Case Study Analysis and Discussion: The case study method is a discussion-based, participatory form of learning in which students develop critical thinking, communication, and group dynamics abilities. All departments work together to ensure that case studies are properly integrated into selected curricula.

Project-based learning: Project work is required for the college's humanities programs and the University's academic calendar is followed for the implementation of timeframe. The essential project-based learning is ensured by the effective phases of survey, case research, implementation, testing, and report writing. Learning is supplemented in several disciplines by implementing micro projects.

Experiential Learning: Faculty members promote a positive learning environment by incorporating rich experiential content into their instruction through demonstrations, visual aids, occasional industrial visits, arranging exhibitions, and delivering papers.

Student Seminars: Student seminars are required in all of the College's programs. Typically, students provide a talk on current themes as well as cutting-edge technology.

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

In order to be corporate ready, students must learn and grasp the latest technology. As a result, teachers are incorporating technology with traditional methods of instruction in order to keep pupils engaged in long-term learning. College employs ICT in education to support, enhance, and optimize the delivery of education. The College employs the following resources:

ICT Tools:

1. **05** numbers of projectors are available in various classrooms/laboratories.
2. There are 62 desktops set up in the computer lab.
3. **There are 8** Printers and 06 scanners for various academic and administrative work..
4. There are 02 Photocopiers and multifunction printers are used for various academic and administrative work.
5. Seminar Rooms: **03** seminar rooms are equipped with all digital technology.
6. There are 08 smart classrooms and 02 seminar rooms are well equipped with all digital technology.
7. Zoom, Google Meet, Microsoft Team, Webex Tools and Google Classroom are examples of online classes.
8. The College has been granted access to the digital libraries (off campus remote access) of Sikkim University and Shivaji College, Delhi University.

Faculty use of ICT:

1. **Power Point Presentation:** faculties are urged to employ PPP in their classrooms by using LCDs and projectors. They can also prepare successful presentations with the use of a digital library, online search engines, and websites.
2. **Industry Connect:** digitally equipped seminar and conference rooms host guest lectures, expert discussions, and various competitions for students on a regular basis.
3. **Online Quiz:** Using Google FORMS, faculty create an online quiz for students once each course is completed.
4. **Video Conferencing:** using the ZOOM or Google Meet programmes, pupils are counseled.
5. **Video lecture:** students can access recordings of video lectures for long-term learning and future reference.
6. **Online competition:** with the help of various information communication methods, many technical and management events such as poster creating, Ad-mad show, Project Presentation, Business Quiz, Debates, paper presentations, and so on are organized.
7. **Workshops:** Teachers employ a variety of ICT tools to give workshops on the most up-to-date approaches, such as the SPSS programming language and simulation, among others.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**Response:** 36:1**2.3.3.1 Number of mentors**

Response: 41

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years****Response:** 86.51

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 30.97

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	14	11	10	08

File Description	Document
Institutional data in prescribed format	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 5.2

2.4.3.1 Total experience of full-time teachers

Response: 213

File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

At the beginning of every academic session a General Body Meeting is conducted to discuss and formulate both teaching and assessment plans. Internal assessment system of the University is followed with two

sessional tests of 25% each. The first sessional test is a written examination while the nature of the second test lies at the discretion of the department concerned. It varies and depends on the department and the demand of the curriculum; the nature of the test varies from written term papers, departmental surveys and field-based studies etc.

Like the Examination Division of the parent University; Examination Cell is instituted in the college which is headed by a Convenor along with few other members from the faculty. This cell takes upon the role of the authority supervising and conducting examinations. It also acts as a surveillance team which ensures that the examination is conducted in a transparent manner.

The Exam Cell notifies each department a few weeks before the commencement of the examination. The departments then formulate question papers for the sessional tests adhering to the format provided by the university. These question papers are then handed over to the Exam Cell. The confidentiality of the question paper is given the utmost priority by the department concerned as well as the Exam Cell.

The exam schedule is drafted and notified through the notice boards in order to avoid any mistakes or confusion. Compiling, editing and printing of the question papers are done by the Exam Cell, the body also acts as a supervisory and surveillance authority to check and avoid any unfair means in the examination.

The Answer scripts are handed over to the concerned faculty after the Exam Cell records the number of answer scripts submitted. The faculties take initiative to highlight the problem areas of the students while correcting and these issues are intimated to the respective students. The students are then shown their answer scripts. This method helps ensure transparency and also would help the students to improve their performance.

The discretion about the nature of the examination of the second sessional test lies with the faculties of the department concerned. During the General Body Meeting at the beginning of the session, plans are formulated for respective examinations specifically the second sessional test. The same is also discussed with the students, since field work projects etc would be able to give them more practical knowledge. Their assessment is based on their level of participation, their understanding of the issues and the problems being solved and their analytical and critical approach presented in a written report submitted by them.

The faculties of the college also take it as a moral duty to ensure fair and transparent system of assessment of the assignments.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Following the pattern of Internal and External examinations; the institution conducts examination under the Examination Cell of the College and Semester/Term End Examinations is conducted under parent

University.

The Examination Cell of the College; which comprises of different faculty of the college as members and is headed by a Convenor from the faculty itself is entrusted with the responsibility of supervising and conducting the internal examination basically the First Sessional Test. Any grievance on the part of the students which arises during the conduct of the examination is communicated to the Cell by the invigilators or the students concerned. The grievances of the internal examination are addressed by the cell.

The Semester/Term End Examination is conducted in the respective colleges under the Examination Division of Sikkim University. The grievances which arise can be in the form of mistake in any of the questions, error in the marks printed on the mark statement and students could also make a request for re-evaluation. Any such grievances are to be intimated to the Examination Cell of the college, who in consultation with the respective HOD of the concerned discipline cross checks the record of the student and thereby the matter is then forwarded to the Examination Division of the University.

For matters related to correction in marks and re-evaluation the students are to apply to the University within fifteen days of the declaration of result by the University.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Teachers and students of Sikkim Government College, Burtuk are aware of the stated programme and course outcomes of the various programmes offered by the College.

These outcomes are highlighted at the outset in college prospectus, so that students know the objectives of the courses and what is expected from them in terms of learning outcome. The Admission Committee also helps the students to understand the course so that students can decide which programme/courses suits them best. Further, during the Student Induction Programme at the beginning of each academic session, the students are briefed about programme outcomes and course outcomes, by HODs of their respective department, so that students understand what is expected of them when they graduate.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.**Response:**

The institution evaluates the attainment of program outcomes, program specific outcomes and course outcomes through the following means:

EXAMINATION:

- INTERNAL:** Internal examination is conducted under the supervision of the Examination cell of the college. The internal assessments are done in two ways- the first sessional and second sessional tests. The former refers to written examination and the latter is taken in the form of term papers and presentations and also through field-based projects. The evaluation of the same is done by the respective faculties and the record of the same is maintained by the respective departments and the Examination Cell. The marks obtained by the students are shown to them by the faculties in the classroom. The Examination Cell of the college uploads the marks of the students into the University website- www.cus.ac.in/results.logisys.org
- EXTERNAL:** External examination is conducted under Sikkim University. Examination is held in the respective colleges and the evaluation of the papers is done centrally. The faculties from different colleges of Sikkim are deputed by the University for Evaluation. Some of the departments invite External Examiners from within the State for evaluating the dissertation of the students through Viva Voce. The summative score which includes both the internal and external marks obtained by the students are uploaded in the University website- www.cus.ac.in/results.logisys.org

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 89.05

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
389	310	432	258	230

2.6.3.2 Total number of final year students who appeared for the university examination year-wise

during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
413	374	468	293	262

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 17.36

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
15.81	0	0	0	1.55

File Description

Document

Institutional data in prescribed format

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
08	08	08	08	08

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 11

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
07	01	02	0	01

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.73

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
06	03	08	06	04

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.59

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
08	05	02	05	02

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

- The institution has formed a College Management Committee where students from third and fifth semester are also involved in carrying different activities and programmes of the college. The motive to form such a group was to develop among students a sense of responsibility, to develop leadership qualities and to strengthen better communication between administrative unit, teachers and students.
- The institution has been doing work to promote students to involve in welfare programmes like blood donation, collecting earthquake/landslides relief funds, helping children in orphanages etc.
- The college provides financial assistance to the under privileged students.
- Gender Sensitization Unit - The cell is formed for the development of girl students to foster their academic growth as well as overall development. The institution ensures high security and safety for the girl students.

Students have been actively engaged in a participated in the following activities:

- An Inter-Collegiate Fest.
- Plantation drive.
- National Service Scheme (NSS).
- National Cadet Corps (NCC).
- Fundraising for Yuksom Landslide victims (2019).
- Sports Meet.
- Inter- college debate and quiz competition.
- Cultural programmes.
- All these activities & programmes sensitize the student volunteers towards the social issues and

take challenges of the lesser privileged sections of the society. Involvement in these extension and outreach activities the students develop critical thinking skills and time management. Working outside the college campus and with diversified social groups of peoples allows students to gain more self-confidence, autonomy, and appreciation for others. Working together with other individuals, students learn to negotiate, communicate, manage, conflict and lead others. These activities help them to become good leaders and well-mannered citizens.

File Description	Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 5

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
01	0	03	0	01

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 55

3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	11	18	09	02

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 4.12

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
31	91	43	74	55

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 0

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities,

industries, corporate houses etc. during the last five years

Response: 1

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Sikkim Government College, Burtuk gives high importance to enhancing teaching-learning process. The infrastructure available is utilized effectively to facilitate the day-to-day curricular and extra-curricular activities of the institution. There are classrooms available to accommodate minimum of hundred students with smart classes as well as Information and Communication Technology (ICT) enabled computer rooms. The institute ensures to make efficient communication and utilization of knowledge by the teachers and the students.

1. CLASSROOMS:

Various departments are allotted classrooms on the basis of the capacity of rooms and number of students. Rooms may be categorized into big and small rooms.

- **SMALL:** There are 05 (FIVE) small rooms which can accommodate maximum 40 students each.
- **LARGE:** There are 07 (SEVEN) large rooms which can accommodate maximum 70 students each.
- **HALL:** The institution has 01 (ONE) hall which accommodates maximum 120 students.

2. SMART CLASSROOMS:

The institution has 08 (Eight) smart classrooms equipped with portable projectors which facilitates technology enabled teaching-learning experience.

3. LABORATORIES: Computer Laboratory-cum-Language Lab:

The institute has a well-equipped computer lab (i.e., Room B2) with 62 (Sixty two) computers.

4. ADMINISTRATIVE AND OTHER ROOMS:

The institute has an easily accessible administrative section and other required amenities.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Focusing on the all-round development of the students, the College extends support to students interested in sports during programmes and tournaments organised by the college or by outside organizations. The College has established a Sports Committee with a faculty member as a convenor, selected faculties and students as members. This committee since its establishment has taken initiatives to organise activities encouraging the students as well as the faculty members to participate.

The institute has made provisions for both indoor and outdoor activities. Indoor activities such as chess, table tennis and carrom boards are available to the students and staff. Outdoor activities like Volleyball and Badminton are encouraged. The faculty and students through the Sports Committee participate in various tournaments organized by the college and various other organizations.

Focusing on the mental and spiritual health, a room is made available for practicing meditation and yoga. Programmes like Fresher's Welcome, Farewell, College Fest, Teachers Day, Childrens' Day, Independence Day, Bhanu Jayanti and Nepali Bhasa Diwas are celebrated with activities showcasing the traditions and culture of different communities of the state with much pomp and zeal.

NATIONAL CADET CORPS (NCC)

The institute has been selected to establish NCC under two battalions. Both the units were established in 2018. The 1st Battalion offers enrollment of Girls under Senior Wing unit. This unit has a total enrolment of 55 cadets and is managed by Cadet Training Officer (CTO), Ms. Lhaki Doma Bhutia. The second unit falls under the 3rd Sikkim Battalion with its Head Office at Tadong. This unit has an intake of 55 for both male and female cadets falling under Senior Division for boys and Senior Wing for girls, managed by Associate NCC Officer (ANO), Lt. TSETEN UDEN Bhutia. Both units regularly have to go for camps guided by their respective ANO and CTO. The CTOs are expected to undergo training of 3 (Three) months in order to get rank promotion.

National Service Scheme (NSS)

The college has a NSS UNIT, which is under Sports and Youth Affairs, Government of Sikkim and Government of India. There are two units in this college, each comprising of 100 students. NSS has been very active in different area like special camp, blood donation camp, plantation drive, cleanliness drive, Swachha Bharat Abhiyan and different awareness program in the college and also in the surrounding areas.

Yoga Cell: The College has a yoga committee which has been successful in conducting yoga programs in the college. The college also commemorates the International Yoga Day on 21st of June every year. The Yoga cell organises different programs from time to time in association with Art of Living and Amrita University.

Cultural Activities: The college organises various cultural programmes such as, Art Competition, Photography, Exhibition, Bhanu Jayanti, Bhasa Manyata Diwas, Teachers Day celebration, Fresher's welcome, College fest etc.

Communication skills and development programme: To develop the communication skills, the college has Career Counselling and Placement Cell, College wall magazine, College Magazine, News Letter and spoken English classes.

Other Activities: The College organises programme like debate, elocution, extempore contest and other cultural and literary program.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 57.14

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 8

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 54.46

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
327	0.00	0.00	62.90	21.401

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college was established in the year 2012 as the second campus of Sikkim Government College, Tadong. Our college library is at its nascent stage and has been working towards its upgradation. The library currently is managed manually by the librarian and 10 assistant staff. The requisition for the software SOUL and has been submitted to the concerned authorities and hence the automation of the library would be done at the earliest. Further, the institution has a Library Advisory Board cum Management Committee for the upgradation of the college library. Further, the library has 15 bookshelves (metal quality) and 04 (wooden quality) in total 18. Four study table and 04 computer table with 40 chairs, 04 desktops are operational with 01 printer.

The proper commencement of college library started from August 2017, in between 2017-2022 college has purchased books/e-resources as well as received donated books from different sources and individuals. Recently, the college acquired remote access facility of Sikkim University and Shivaji College, University of Delhi under Vidhya Vistar Scheme. In addition, to the above the Government has provided laptops to all the students and college provides internet facility to avail the e-Resources.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.26

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1.30	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 14.39

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 220

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has the following ICT facilities:

Computer cum Language room: The college has initially begun with computers in order to impart the students with ICT knowledge. Currently, the computers were updated with language software with the objective of enhancing the soft skills of the students.

- 1.Smart class: Eight rooms are allotted for smart class. The class rooms are equipped with Head on LCD projector with digital pen with supporting e-resources for various subjects.
- 2.The College has a BSNL broadband connection to cater the need of the Exam Cell and Administrative block. The HOD's and Librarian also avail the facility to strengthen the academic and research facilities, while organizing various seminars and workshops.
- 3.The College has applied for 100 Mbps Institutional internet connections from NIC, Gangtok which is already approved by Directorate of Higher Education, HRDD, Government of Sikkim, and the LAN installation work is under progress.Besides that the college have 02 other internet and WiFi connectivity from BSNL (100 mbps) and Hathway Limited (100 mbps- Principal Office & 150 mbps - Computer Lab).
- 4.At present, all the faculties and administrative staff use the college WiFi to cater the need of

students and their own academic and administrative official work from the college WiFi services.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 24:1

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 40.47

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
4.13	3.74	5	5	5

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college authority always emphasizes for the maximum utilization of all the available resources for better learning teaching process. Following are some of the important parameters by which they are ensured proper utilization.

1. The Academic Block is used by nine Departments for teaching and conducting seminars. There are 14 classrooms and one computer lab. Out of 14 classrooms, eight are smart class which is equipped with ICT enabled facilities so that the teacher can teach the students with modern technology.
2. The college has one administrative block, where Office of the Principal, Examination Cell, Admission Cell are located.
3. One staff room for the teaching faculty.
4. We have one computer lab equipped with 62 computers for the students.
5. With the help of NIELIT, the college teachers, non teaching staff and the students will be able to apply for basic computer courses in the near future.
6. The college is equipped with CCTV facilities which was installed in the campus in the year 2017 for maintaining proper vigilance keeping in view the safety of the students as well as the teaching and non-teaching staff. Apart from that we have two security personnel and four safaikarmacharis for the maintenance and cleanliness of the campus.
7. The Library of the college is located within the academic block which is also equipped with CCTV camera to monitor the students.
8. The colleges have two college bus which picks up students from Tadong, Gangtok and bring them to the campus, which is located at the periphery of the main town Gangtok. College charges a minimal amount as transport fair to the students.

Sports committee of Sikkim Government College, Burtuk conducts various sports activities such as volleyball, table tennis and badminton.

File Description	Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 0.9

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
19	18	15	13	01

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Institutional data in prescribed format

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

Institutional data in prescribed format

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0.03

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	02	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years				
Response: 1.05				
5.2.1.1 Number of outgoing students placed year - wise during the last five years.				
2020-21	2019-20	2018-19	2017-18	2016-17
08	02	11	0	0
File Description	Document			
Upload any additional information	View Document			
Institutional data in prescribed format	View Document			

5.2.2 Average percentage of students progressing to higher education during the last five years	
Response: 48.33	
5.2.2.1 Number of outgoing student progressing to higher education.	
Response: 188	
File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
Response: 40	
5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years	

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	3	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	3	0	0

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 13

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
01	0	5	2	5

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies

as per established processes and norms)

Response:

Student Representative Council (SRC) was constituted as per the direction of Higher Education and the Government of Sikkim in all the Government Colleges of Sikkim to ensure the fair representation of the Students in the curricular, and co-curricular activities of the College. The Constitution of the Student Representative Council is based on the recommendation of the Lyngdoh Committee. The tenure of the committee is one year. The SRC body consists of President, Vice President, General Secretary, Sports Secretary, literary secretary, treasurer and class representative. The Election of the Student Representative Council was done for the session 2016-17, 2017-18, 2018-19. The students were part and parcel of the various committees like Grievance Redressal Cell. Student Representative Council helps in maintaining the discipline on the campus.

Grievances Redressal Cell

Various grievances related to the upliftment of the college were also initiated by the Student representative council of the College. Their voices were forwarded to the higher authorities by the means of letters and proper channels.

The various grievances of students include College buses, books in the library, Sound systems, Academic blocks, Hostels, zebra crossing etc. The Grievances of Student Representative Council was placed before the Principal of the College and were forwarded to the higher authorities. Most of the works were done for the benefit of the students and the College such as;

- 1) Repairing of the approach road.
- 2) Construction of waiting shade in the College.
- 3) Installation of iron sitting benches outside the College.
- 4) Installation of drinking water filters for students.
- 5) Government has provided a new College Bus
- 6) Construction of the upcoming girls' hostel.
- 7) Repairing of Academic building
- 8) Library books and journals.

Member of Student Representative Council involved in Student social and cultural council.

Student Social and Cultural Council:

The Social and cultural council volunteered in organizing the various events in the college. Members of the Student Representative Council were engaged in the cleanliness drive, blood donation camp, and outreach programme to generate awareness among the local community of the village open defecation free

(ODF) at Syari village nearby the town and visited the orphanage of the locality etc. Student Representative Council was also involved in organizing the Cultural programme, Induction programme and farewell programme of the college.

Student Sports Committee:

The Sports Committee comprising elected members of the students organized various sports events in the College.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 5.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	6	2	5	3

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

- The Alumni Association of Sikkim Government College Burtuk was formed on 26th May 2022.

The formation of the alumni association was initiated by the college in coordination with all the faculties of the college.

- The dean of student affairs presented the detailed pre-requisite for the registration of the association and the future plans like the contribution of Alumni in the important Functions, feedback and suggestions in the overall development of the college, conducting alumni meets, etc.
- In the 1st alumni meet various post of the Alumni association was offered to the alumni. The detail has been enclosed.
- The registration of the Alumni association is under process and hopefully, it will be a full-fledged association that will strengthen the relationship between the college and the students and it will act as an important channel for empowering not only the college but also the passed out students.

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision:

- To fulfil the dreams and aspirations of higher education in young minds by inculcating knowledge and skills for future education and employment.
- To inculcate ethical values in them to make them contribute positively to our highly transitional society.

Mission:

- To provide quality education so that learners can become responsible social assets.
- To strive towards excellence by motivating students to explore their potential to the fullest and fulfil their aspirations.
- To empower students with the knowledge and skills that will prepare them to face challenges and equip them for creative leadership in an ever changing world.
- To encourage students to cultivate independent thought and spirit of inquiry that will contribute and foster the ideals of global citizenship.
- To nurture the values of integrity, tolerance and respect for diversity.
- To create a community of learners capable of becoming agents of change for social betterment in meaningful and positive ways, to lead and serve in various aspects of human activity.

Vision and mission of the institution are communicated through:

- The college prospectus.
- Interaction with parents and potential students during admission.
- The orientation programme conducted for the fresher's at the beginning of every academic session.
- The college website and notice board.
- Different college activities including mentoring programme and alumni association.
- Faculty and Staff meetings.
- The activities of the students' representative council.
- College events such as fresher's, games and sports
- Extra-curricular and co-curricular activities and other student center platforms. Through classroom and other academic activities such as internal tests, public speaking, assignments and projects.
- Special individual attention is given to academically weak and underperforming students in the form of remedial classes and counselling through the teacher-mentor system.

Further, to achieve the aforementioned vision and mission of the college the governing body ensures an active provision for both curricular and non-curricular activities in each academic session. The institute provides students with the platform to explore and enhance their capabilities through various activities like sports, culture and such other skill-oriented activities. Each departments of the institute prepares an academic calendar for each academic session wherein, various activities are outlined for the students which would help them in their holistic development. Students are also encouraged to participate in various intra and inter college activities at state, regional and national level. Our college through National Cadet Corps (NCC) and National Service Scheme (NSS) provides students with the much needed exposure to develop a cosmopolitan approach and contribute towards shaping their personalities and attitude. Our institute intends to inculcate societal values among the students by organizing visits to different shelter homes in Sikkim. It also ensures the provision of quality education through compulsory inter-disciplinary courses like Environmental Studies and Eastern Himalayan Studies which helps them to acquire diverse knowledge.

File Description	Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Our College was established in July, 2012 as the second campus of Sikkim Government College, Tadong. In August 2014, it became an independent constituent college affiliated to Sikkim University. Sikkim University provides academic (syllabus framing) and examination related guidelines and framework to our college. While administrative assistance and guidance is provided to our college by the Education Department, Government of Sikkim.

Our institute has a robust, collective, transparent and decentralized decision-making mechanism. The administrative head of the institute is the Principal, who is assisted by the Vice-Principal and Dean of Student's Welfare for effective and smooth functioning of the institute. There are 21 non-teaching staff at our college who directly work under the directives of the Principal. As of now, the eight departments of our college have 45 teaching faculties under the supervision of respective Heads of the Departments who are accountable to the Principal of our college. The Principal regularly convene meetings with the teaching faculties to discuss pertinent issues relating to the college and for taking any major decisions. While the Heads of the Department take departmental decisions during department faculty meetings which are held on a regular basis.

There are 36 committees viz. College Management Committee, Admission Committee, Discipline Committee, Career Counselling and Placement Cell, Internal Quality Assessment Cell, Library Committee, Gender Sensitization Unit, Grievance Redressal Cell, Anti-ragging Committee, Sports Committee, Culture Committee, Literary Committee, College Up-gradation Committee, Website Management Committee & Social Media, Eco Club, Red Ribbon Club (RRC), Photography Club, National Service Scheme (NSS), National Cadet Corps (NCC), Equal Opportunity Cell, Canteen Committee, Health Club, Research Cell, Animal Care and Compassion, All India Survey of Higher Education (AISHE) Committee, National

Scholarship Portal, Entrepreneurship Development Cell, Women Development Cell, Other Backward Classes (OBC) Cell, Schedule Tribe (ST)/Schedule Caste (SC) Cell, Cell for Minority, Yoga Cell, Sound System and Event Management Committee and Newsletter Committee which cater to different aspects of the college. Each of these committees are headed by a Convenor/Co-ordinator who are chosen by the Principal amongst the teaching faculties in every two years. All the committees have representation from each department of the institution and some major committees like Internal Quality Assurance Cell (IQAC), Sports Culture, and Literary Committee have student representatives as its members. Animal Care and Compassion Committee also has some students as its members apart from teaching faculties. National Service Scheme (NSS) and National Cadet Corps (NCC) of the college which have two units each, individually and collaboratively with different committees and departments encourages participation of the students in various activities like cleanliness drive, social service and representing the college in national events like Republic Day, Independence Day, State Day etc. The gateway to knowledge, library is supervised by Library committee consisting of the Librarian, Library Staff and 10 teaching faculties from different departments. Therefore, all committees and cells promotes participation through individual and inter-committee collaboration thereby, contributing to the overall functioning, maintenance and development of the institute.

File Description	Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Our College has followed long-term development strategies in various aspects. With regard to infrastructural development, it entails the construction of two academic buildings, one administrative building, an auditorium, 100 bedded girls hostel and a playground. Repairing works of the existing academic block, administrative block, and heritage building are on the verge of completion. Girl's hostel is being built on a war footing and will be ready by December 2022.

For the purpose of academic development, the college plans to introduce Bachelor of Science (BSc.) stream, Bachelor of Business Administration (BBA), Bachelor of Computer Application (BCA), Information Technology (IT), and certain humanities subjects such as Tourism, Geography, Psychology, Physical Education, and indigenous local languages such as Bhutia, Lepcha and Limboo in coming days. There are plans to introduce add-on courses in music and foreign languages like Chinese, German and French in collaboration with Sikkim University. Our College has initiated the process of implementing National Education Policy, 2020 in future for which a committee comprising of ten teaching faculties has been constituted by the Principal. Our college library has also subscribed nine reputed National and International Journals for each departments.

File Description	Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The organizational structure/Organogram of our college represents the democratic essence of its structures and their functioning. The governing body, whose authority is vested in it by the Education Department, Government of Sikkim, is responsible for overall administration and financial regulation of our college. The primary functionaries of our college can be represented as follows:

- **Academic:** Heads of the Departments and teaching faculties make up the academic body.
- **Administration:** Principal, Vice Principal, Dean of Student's Welfare, Internal Quality Assurance Cell (IQAC) Co-ordinator, Librarian, UDC, Lower Divisional Clerk, Office Attendant, Maintenance Staff and Security guards.

Roles and responsibilities of Academic bodies are as follows:

- **Principal:** is responsible for the administration and execution of day-to-day functions of the college.
- **Vice Principal:** In the absence of the college principal, the Vice-Principal is in charge of all academic activities and tasks. He is also the coordinator of the Exam Cell.
- **Dean of Student's Welfare:** Discipline committee, Exam Committee, Gender Sensitization Unit, Admission Committee and Student Grievances Cell are all under the supervision of the Deans of Student's Welfare.
- **Head of the Department:** They are in charge of all departmental responsibilities, including curriculum unitization, class distribution, departmental records and departmental road maps and counselling program.
- **Teaching faculties:** They are assigned with classes, tutorials, remedial and counselling for students. Faculties are also assigned with different committees and shall like NSS, NCC, ECO Club and GSU etc.
- **Non-teaching staff:** There are 21 non-teaching staff in our college who are either assigned administrative, accounts, security and maintenance work. There is one Upper Divisional Clerk (UDC) who is the custodian of all the administrative files of the college and also, monitors the accountability of all non-teaching staff. There are two Lower Divisional Clerks (LDC) who look after the accounts of our college apart from assisting in other administrative work. There is one computer operator who is directly attached to the Principal of our college. There are five office attendants who are assigned different duties for smooth functioning of the college. There is one multi-task office assistant who performs all kinds of clerical duties of our college. The Librarian of our college is assisted by two assistants for library related work. There is one bus driver who provides transportation services to the students of our college. There are four *Safai Karmacharis* who ensure that the college premises and buildings are clean and hygienic. There is one *Chowkidar* and two home guards who ensure security of our college at all times.

File Description	Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Our College has a medical inspection room to meet emergency requirements for students, teaching faculties and non-teaching staff who fall sick in college hour. There are staff quarters for non-teaching staff within the college premise. There are college canteens inside the campus where staff can get food at nominal cost. There is indoor games facility for recreational purposes. There is access to free Wi-Fi services in the campus. Non-teaching administrative and accounts staff have been provided with computers and printers while each academic departments have been provided with one laptop each.

Our college ensures leaves to all teaching faculties and non-teaching staff in accordance with Sikkim Government Services (Leave) Amendment, Rules 2018. Under this regulation, a female government servant will be granted maternity leave on full pay for a period of 180 days of which not more than 60 days can be applied of before the date of expected delivery. If the female government servant having two or more two serving children then maternity leave will be granted on a full pay for a period of 90 days of which not more than 45 days can be applied of before the date of expected delivery. Maternity leave may also be granted for adoption and commissioning mother for a legally adopted child below 3 years of age, for a period of 90 days. Male government servant having less than two children are granted 15 days paternity leave. All teaching faculties and non-teaching staff have been granted sick leave and casual leave for 12 days each during twelve months of continuous service. Earned/privileged leave is also granted for 20 days after 12 months continuous employment. Medical leave is also ensured to all teaching and non-teaching faculties with no specific deadlines as the duration depends on the medical condition. Study leave is timely granted to teaching faculties through the Principal of the college for a period granted by the

Education Department.

All teaching faculties and non-teaching staff are covered under New Pension Scheme and Group Insurance Scheme. Under Sikkim Government Services (Revised pension) Rules, 2010 they are also ensured pension benefits with monetary benefit being raised to maximum of Rs. 10, 00, 000 since 2006 onwards. Those appointed after 1st April, 2006 are covered under Contributory Pension Fund scheme under which they are required to contribute 10% of their basic pay in addition to Dearness Allowance.

File Description	Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0.53

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 25.57

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
27	14	2	2	5

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Our college strictly assesses the academic performance of regular teaching faculties through Performance Based Appraisal System (PBAS) while ensuring their due career advancement, increments and financial incentives. All regular teaching faculties are required to annually (end of June) fill up a Performa designed by the Education department, Government of Sikkim in accordance with the guidelines laid down by University Grants Commission (UGC). This Performa includes criteria relating to teaching, evaluation, research and contribution to community oriented activities. In this regard, the college provides ample opportunities to its regular teaching faculties to fetch Academic Performance Indicator (API) scores through participation in various committees which carry different weightage. The API Performa is signed by the Head of the Department (HOD) followed by the Principal after verifying and authenticating the attached documents. Regular teaching faculties are also required to attach photocopies of all the points they have incorporated in the Performa. Apart from that, student's feedback is also taken into consideration by the Principal to assess the performance of teaching faculties.

Promotions and counting of past services are done of regular teaching faculties under Career Advancement Scheme (CAS) as per UGC Minimum Qualifications for Appointment of Teachers and other Academic

staff in Universities and Colleges and Measures for the Standards in Higher Education, 2018. Their promotion is done in an ascending order by taking into account merit of their qualification, experience and extraordinary performances. Regular teaching faculties are timely informed about their due promotion and the criteria they need to fulfil for the same. Those having due promotion will be promoted only if their promotion is approved by a Screening Committee constituted by the Education department, Government of Sikkim. While academic performance of ad-hoc teaching faculties are annually assessed by the Principal before extension of their service. Performance of non-teaching faculties is assessed through Annual Confidential Report (ACR) and Annual Performance Report (APR) which is forwarded through the Principal of our college to the Education Department, Government of Sikkim. Their promotion is done on the basis of Sikkim Government employment rules by the Department of Personnel (DOP), Government of Sikkim.

File Description	Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The audit system of our college aims to cover all the financial transactions that are incurred for various purposes on an annual basis in consonance with the standard policies of accounting. Since our College views transparency and accountability to be fundamental principles in its operations so any financial transactions have to be discussed and approved by members of the College Management Committee (CMC) during meetings which are called upon and presided over by the Principal. During the start of every financial year, the Internal Quality Assurance Cell (IQAC) holds a meeting to direct each departments and committees for maintaining proper documents and receipts of income and expenditure incurred by them. The bank accounts, cash books and copies of cheque slipsof our college are well-maintained by the administrative and accounts staff under the supervision of the Principal. These accounts are internally verified through the CMC and IQAC.

Since 2016, internal auditing has been annually done in our college by a Government Accountant attached to our college and an audit firm. In 2016, Chartered Accountant Pravin K. Agarwal based at Gangtok had done internal audit of our College. Since then an audit firm, Sushil Das and Associates (office is located at Gangtok town) has been conducting internal audit of our college. As part of internal auditing exercise, the internal auditor checks internal transactions entries in cash books, cheques issued, salary payments, different vouchers in different files, manual book of accounts, fixed assets registers and stock registers. Internal auditing has also been done for funds received and utilized by our college under Rashtriya Uchatter Shiksha Abhiyan (RUSA) in 2018, 2019 and 2021.

File Description	Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**Response:** 3.5**6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	2	1.5	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**Response:**

Our college is a government affiliated institution because of which the requisite financial disbursements of the college are met by the Education Department, Government of Sikkim. The budget allocation for our college has varied over the years with maximum amount of Rs. 5,00,000 (2016-18) to minimum amount of Rs. 3,74,000 (2019-20). The latest budget allocation for the financial year 2021-22, amounts to Rs. 4,13,000. Funds are allocated for infrastructural development and various academics programmes by Rashtriya Uchatter Shiksha Abhiyan (RUSA). In 2021, the sanctioned costs under RUSA was Rs. 3,12,35,555/- and the received amount was 23,426,000/-, while the total expenditure done by our college was 17,733,541. Our college also receives donations from different individuals and corporations as part of their Corporate Social Responsibility (CSR).

Our college ensures optimal and efficient utilization of the aforementioned funds in the manner enumerated as under:

- For teaching/learning practices, curricular and co-curricular activities.
- For administrative and maintenance purposes.
- For infrastructural development and catering to daily requirements of the college.
- For providing adequate remuneration to the teaching faculties.
- Since 2014, students possessing Sikkim Subject Certificate/Certificate of Identification are exempted from paying college fees including examination fees according to notification no.

210/DIR(HE)/HRDD.

File Description	Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance Cell (IQAC) of our college since its formation has sincerely worked towards ensuring National Assessment and Accreditation Council (NAAC) accreditation to our college. It has laid down certain parameters for all the departments, committees and personnel of our college to meet the NAAC standards. Over the years, it has conducted several meetings with the Principal and teaching faculties to ensure quality changes in the institute. It has sought to enhance the knowledge and skills of the students, teaching faculties and non-teaching staff by organizing various workshops/seminars/programmes. So far, it has successfully conducted the following programmes:

- Two Day national Workshop on *NAAC New Methodology of Assessment and Accreditation: An Initiative Towards Ensuring Equity and Equality in Higher Education* on 21st and 22nd September, 2018.
- Online webinar on “Mental Well Being and Psycho-Social Care During Current Pandemic” on 6th May, 2021 by National Institute of Disaster Management in collaboration with Directorate of Higher Education and IQAC, Sikkim Government College, Burtuk.
- Institutional webinar on *NEP 2020: Issues and Challenges* on 31st July, 2021.
- Various programmes like Student Exchange program, Training for faculties, Webinar on climate change and other issues etc under VidyaVistar Scheme in collaboration with Shivaji College, University of Delhi.
- One Day Institutional Webinar on *Role of IQAC in Accreditation Framework of NAAC* on 21st September, 2021.
- Cultural Exchange Program “*Celebrating Diversity*”: Centre for Promotion of Inclusivity (Under the aegis of IQAC)- Sikkim Government College, Burtuk, Shivaji College- University of Delhi and Himalayan Degree College- Jammu and Kashmir.

File Description	Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made

for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The very first method of reviewing the teaching-learning process is through feedback from the students. Internal Quality Assurance Cell (IQAC) collects feedback from the students as part of its Academic Auditing. In 2018-2019, IQAC collected the feedback of students of all the departments (including BA and B.Com) through paper-based mode. In 2020-2021, the Covid-19 pandemic situation compelled IQAC to collect feedback of students of all the departments (including BA and B.Com) through web-based mode (google form).

IQAC also strives to keep up with the changing times which brings in transformative practices and innovative ideas through Quality Assurance and Enhancement (QAE). IQAC members at regular intervals visits each academic departments so as to know the progress of syllabus completion and share certain innovative practices for teaching. In that process IQAC has led to several innovations in the teaching-learning module of our college.

Certain subjects like Nepali, Sociology and Education having dissertation as a part of their curriculum makes it mandatory for their honour's students to do field based research. Apart from these subjects, other departments have also been encouraging their students to do field based projects and education trips. IQAC also encourages qualitative research and for which a Research Cell has been established in our college having teaching faculties with research background as its members. Research intensive environment of our college can be determined by the fact that we have 15 PhD holders and 11 faculties who are pursuing PhD in different universities. Many faculties are constantly engaged in research activities through participation and presentation in workshops, conferences, seminars, symposiums and webinars organized at local, regional, national and global level.

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Safety & Security of Women

Sikkim Government College Burtuk recognises the importance of having institutional safeguards in order to create a safe campus for the students. The college therefore has a strict round the clock security of high standards at the college gate with well trained security guards who check the IDs of everyone entering the campus. When it comes to safety and security, surveillance cameras have become a basic necessity for the security of women. To ensure the safety of women on campus, the priority is given for installing CCTV cameras covering the entire premises of the institution including the classrooms. As per the Sexual Harassment at Workplace (Prevention and Prohibition) Act 2013, SGC, Burtuk constituted a Gender Sensitisation Unit (GSU) to combat gender discrimination and gender violence and ensure safety of women and gender sensitisation in the college campus.

Counselling

Students face numerous challenges as a result of rapid social changes, peer pressure, changing family dynamics, increased competitiveness and social media. SGC, Burtuk therefore, recognises that counselling and guidance is important for students to navigate these demands and achieve their academic potential. In keeping with its mission to provide healthy environment for holistic development of the students, SGC, Burtuk organises events and programs catering to achieve mental wellbeing and among the students. SGC, Burtuk also has a strong Mentor-Mentee arrangement that complements the teaching-learning exercise. Every student is paired with a faculty-mentor, thus giving them the opportunity to reach out for individual sessions for counsel. The mentors sensitize themselves to the needs of students and recommend formal counselling if required. This plays a significant role in confidence building and skill development.

College has installed Sanitary Napkins Vending Machine in Girl's Common Room. The vending machines was installed to ensure an effective, safe and convenient mode for any time access to the sanitary napkins. The purpose is to promote safe and hygienic sanitary practices among the women and girls. It is also likely to bring down absenteeism during menstrual periods, as well as prevent infections and promote hygiene. The Grievance Redressal cell has been constituted in which the students have to drop their grievances in the suggestion box placed at various points like college office or at the entry of the college. The Grievance Redressal Cell shall receive the complaint and shall ensure disposal of every application as early as possible. On the conclusion of proceedings, the Committee shall pass such order, as may be deemed fit to redress the grievance and provide relief as may be desirable to the affected party at issue. In case of false complaint, the Committee may take appropriate action against the complainant. Final report based on grievance received and resolved will be submitted to the Principal and further course of action will be decided and the same shall be intimated to the students.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The institute thoroughly understands its responsibility towards societal and environmental issues. To control the detrimental effects of solid waste on the environment and in public health, waste management is extremely important.

The solid waste is categorized into two types: biodegradable, non- biodegradable and hazardous wastes. Biodegradable wastes include food waste, canteen waste and waste from toilets etc. Whereas, non-biodegradable wastes include plastic, glass, tins etc. The solid waste generated within the campus/ residential quarters/canteen are segregated into degradable and non- degradable. The plastics are recycled and are converted into beautiful plant pots, artifacts etc. Food wastes are collected in container for composting, which are used in planting around the campus. The college also has a room dedicated for Waste Management to carry out the above activities . All the classrooms are provided with dustbins for dry wastage. Dry and wet waste dustbins are also kept in the canteen. The use of plastic is banned not only in

the college campus, but also in the state. College discourages uses of plastic and polythene in the campus .College promotes digital platform to reduce the usage of paper for notification and documents As such no hazardous waste is generated.

For the sewage (liquid waste) from toilets, the institute have a proper septic tank and soak pit for disposal. The electronic scrap components, such as CPUs, hard disks, computers, cables, clocks, LED blubs etc. are given to scrap agents which will be automatically recycled. Most of the cartridges of printers are refilled outside the college campus.

Rallies and awareness drives are organized to make the campus eco-friendly. Drives like cleanliness and plantation in and around campus are some such initiatives. Every year World Environmental Day is keenly celebrated in college with the involvement of students, faculties and staffs.

File Description	Document
Geotagged photographs of the facilities	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

Response: C. 2 of the above

File Description	Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.**
- 2.Divyangjan friendly washrooms**
- 3.Signage including tactile path, lights, display boards and signposts**
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

In order to build a Nation of youth who are noble, the college organises and conducts several activities to build and promote an environment for ethical, cultural and spiritual values among the students and staff. To develop the emotional feeling among the students, our faculty provided relief fund to landslide victim at Yuksum (West Sikkim), with the initiative and support college to generate the feeling of oneness and social harmony. The Department of Nepali celebrates “Bhasa Manyata Diwas” on 20th August every Year to explore traditional ethics among the students and faculty members. Similarly, Animal care unit of college collect charity for animals in order to respect the animal life which obviously generate positive attitude and compassion among students towards animals. Every year college organises Blood Donation Camp with the help of local youth, NGOs, and other local bodies which signifies that Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. Different sports and cultural activities organized inside

the college promote harmony towards each other. College celebrates International Women's Day, Yoga Day and Children's Day along with College Annual Fest which definitely establishes positive ideas among students. College frequently provides counselling to all of its students regarding the ill-effects of drugs, alcohol and other related issues for their better future. Further, college tries to address the problems of each student by developing different cells like Student Grievance Redressal Cell, Career-counselling Cell, Discipline Committee and Gender Sensitisation Unit. Different department namely Sociology, History, Nepali, Economics and Commerce organises field-survey, plant visit and museum visit in order to increase their traditional and cultural knowledge. College helps those students who are affected by drugs, alcohol and other un-healthy practices by sending them to rehabilitation centre and after completion of rehabilitation duration he/she is re-admitted in the college which undoubtedly generates positive vibes among other students.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Sikkim Government College, Burtuk have been regularly organizing various activities to sensitize students and employees to the constitutional obligation: values, rights, duties and responsibilities of citizens. The institution believes that education cannot be limited to classroom demonstration alone. The institution feels its responsibility to groom every students in order to make them responsible citizens so that each of them could contribute in developing the nation. National Cadet Corps (NCC), National Social Service (NSS) and all the departments of the institution have frequently organized different activities with great enthusiasm for engendering values of being responsible citizens, for instilling nationalism and patriotism towards the nation. The institution always encourage the students and employees to take part in extra-curricular activities through NCC, NSS, Eco-Club etc.

The Institution celebrates Republic Day, Independence Day, Martyr's Day for students and staffs to remember the struggle of freedom fighters and to respect the National Flag and National Anthem. The institute also observes Constitution Day every year which commemorates the adoption of the Constitution of India as it creates awareness of the importance of the Indian constitution among the students. The special lecture is conducted about the importance of Constitution, Fundamental Rights and Duties, values and responsibilities of citizens by subject experts.

On the special day of Gandhi Jayanti, students along with faculty members and administrative staff actively participates in performing cleanliness drive and plantation in and around the premises of institutes

and nearby villages, considering it as responsibilities of citizens to make nation clean and green environment. The institute have also taken up important initiative of Swachh Bharat Abhiyan to create consciousness about sanitation and hygiene among all.

To commemorate the birth anniversary of Swami Vivekanand and to encouraged the role of young women and men play in bringing change in tackling global issues and achieving sustainable development, International Youth Day is observed by the institute with keeping the feelings that the youth will participates enthusiastically to tackle the local and global issues of their vicinity. Students actively participated in Rastriya Ekta Diwas to spread awareness about the need for unity in our country.

File Description	Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The Sikkim Government College, Burtuk organizes following national and international commemorative days, events and festivals in the college in the hope that it will generate communal harmony and responsibility among the students.

1. **Azadi Ka Amrit Mahotsav** is an initiative of the Government of India to celebrate and commemorate 75 years of Independence and the glorious history of its people, culture and achievements. Various programmes and lectures are conducted under this initiative.
2. **16th May Sate Day** – to commemorate the formation of Sikkim as the 22nd state of Indian union.
3. **Gandhi Jayanti 2nd October** – to celebrate the birth anniversary of Mahatma Gandhi. Cleanliness and Plantation drive is usually carried in and around the College Campus.
4. **Swachhta Pakhwada- since 2017**
5. **International Yoga Day (21st June)** – Yoga Cell organizes the Yoga programme for the students, teachers and administrative staff of the college.
6. NSS and NCC observe **Fit India Movement** launched by Honorable Prime Minister with a view to make fitness an integral part of our daily lives.
7. **20th August- Nepali Bhasa Manyata Diwas** – Nepali Department organizes the programme to honour the inclusion of **Nepali Language into the Costitution of India.**
8. **World Tourism Day** (27th September).
9. **Rashtriya Ekta Diawas** (31st October)
10. **National Deworming Day.** (February 10)
11. **World Animal Day** (4th October) is celebrated by Animal care and Compassion Committee and Eco Club of the College.
12. Cleanliness drive cum plantation drive inspired by the **Swachh Bharat Abhiyan** launched on the birthday of Mahatma Gandhi (2nd Oct 2021) organized by NSS Cell and Eco Club every year to clean the college premises and the adjoining areas.
13. Every Year college observes **World Environment Day (5th June)** with the planting of saplings in and around college premises.
14. Every Year on **5th September - Teachers' Day** is celebrated to mark the birth anniversary of Dr. S Radhakrishnan, who was the first Vice President of India and also a teacher and philosopher.
15. The Gender sensitization cell of the college celebrates **International Women's Day** (8th March) every year.
16. College also celebrates the **Constitutional Day (26th November)** also known as “Samvidhan Divas” to commemorate the adoption of the Constitution of India.
17. **Independence Day (15th August)** is observed in college every year commemorating the nation's Independence from British Rule.
18. **Children's Day (14th November)** – to mark the birth anniversary of Pandit. Jawaharlal Nehru.
19. **Martyr's Day 22 March**
20. **Green Consumer Day (28th September)**

File Description	Document
Any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BEST PRACTICE: 1

TITLE OF THE PRACTICE: STUDENTS WELFARE FUND

OBJECTIVES OF THE PRACTICE:

- Helping the economically poor students through a welfare scheme devised by the college.
- To extend helping hand for needy and deserving students
- To provide financial assistance to the poor students irrespective of category
- To ensure higher education for all
- To inculcate the values of 'generosity' and social responsibilities
- This scheme is directed towards achieving an inclusive institution.

THE CONTEXT:

Since the inception of this college, the management proactively supports students from humble background. The college has a large number of students from economically marginalised section. There are evidences that some of them drop out due to lack of financial support. Thus, the institution has taken a firm resolve to extend all possible financial support to the deserving and needy students and help them to realise their dream of acquiring higher education. Hence, the teachers of the institution decided to establish a Faculty Supported Student Welfare fund to meet the financial needs of these students. This approach has given the space and opportunity for the learners to continue with their education. Sometimes, these impoverished students may also face economic difficulties at home and hence are unable to seek medical help for themselves. In such circumstances, the fund is utilised for the provision of meeting such needs.

THE PRACTICE:

A Faculty Supported Welfare Fund has been created in which every teacher contributes monthly. The amount is nominal and the committee members of the Faculty Supported Welfare Fund is responsible for the collection and discharge of the fund maintained in the Bank account. The applicants are screened based on certain criteria established beforehand. Students coming from BPL family are given preference for the financial support. A duly constituted committee of teachers of the college after due verification of the documentary evidence and strictly following the guidelines framed for the given purpose may extend help

wherever possible such as in the form of examination fee of regular and meritorious students who are unable to pay the fees due to their financial inability. The College also helps them to avail different types of state and central government scholarship programmes and special committee for students welfare are formed for the same. Students finding any difficulties can approach to the concerned convener and the issues are resolved to its best extent. Apart from the scholarships to the needy and poor section, the college assist a lot to motivate the students with academic excellence. To have all round development of the student, college also assist students to take up extension activities, co-curricular and extra-curricular activities. The students are awarded medals and certificates during the annual college fest

EVIDENCE OF SUCCESS:

The decision of creating Student Welfare Fund was made in the year. Till date, several students have been supported financially. Their examination fee were provided by this fund. Financial assistance on medical grounds was also provided to some of the students from the same fund. In one rare instance, the impoverished family of one female student who had committed suicide was also given some amount as financial assistance to carry out her funeral. Since the inception of this practice, our institution has been trying to help not only the students but also their families when they face such financial difficulties. In doing so, the institution has been extending its hand for the betterment of student's community and the wider society. The increase in the number of students over the years and the diversity of the students in terms of religion, economic backgrounds, culture and region is a testimony of the success in providing such holistic and inclusive education as stated in the vision and mission of the institution. This practice is striving towards upholding equity and inclusion among the economically disadvantaged learners through such funding approaches.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

It is known fact that every good initiation or practice would face ups and downs; our institution is no exception to this. Some of the problems encountered are:

- Since the teachers contribute willingly the amount is not certain and is very less.
- Verification of the financial backwardness of the aspirants was yet another challenge.

- Inappropriate or insufficient information contained in the supporting documents such as the income certificate of the parents is a technical difficulty.
- Inhibitions like low self-esteem, peer-opinion, and doubts among the recipients were also encountered.

Although the state government provides scholarship in the form of financial assistance to the students every year, the amount is very nominal considering the rise in price of commodities in today's market. Thus, there is a need to increase the scholarship amount to provide more assistance.

BEST PRACTICE: 2

TITLE OF THE PRACTICE: ANIMAL CARE AND COMPASSION COMMITTEE.

This Committee has been recently formed in the year 2021 to inculcate the feeling of empathy towards stray animals among the students.

OBJECTIVES OF THE PRACTICE:

1. To develop empathy towards animals.
2. To minimise human animals conflict and putting an end to animal abuse.
3. Carrying out awareness buildings programmes.
4. Promoting animal rights.
5. Animal Advocacy.
6. Volunteer in animal birth control camp.
7. Volunteer and support local animal shelter when free.
8. To conduct workshops for raising funds for stray animals.

9. Workshops promoting animal adoptions.

10. Publishing success stories.

Also in order to motivate students and to reward active students certificates are given to work for animal welfare.

THE CONTEXT:

Our logo signifies “service through Education”. Hence in order to build a nation of youth and to develop the emotional feelings among the students, our college has formed Animal Care and Compassion Committee. Since the committee is a newly formed organisation, the key issues in the area of animal welfare includes animal testing and treatment of animals. This committee is dedicated towards helping stray animals in every possible way. The challenges faced is mainly the committee being a voluntary one and also those who have empathy towards the voiceless.

THE PRACTICE:

On the special occasion of World Animal Day, the members and 27 students of various departments visited animal shelter in Shapley run by an NGO where they donated food medicines to the voiceless animals. The aim to visit this shelter was to help the needy animals and was to teach value loaded actions where students are expected to be more sensitive and empathetic towards the voiceless. The Committee strives to highlights the urgent need of making the students aware of animal protection Acts and to unite all animal lovers among teaching, non-teaching members and students to protect and rescue animals stray in and around the college campus.

EVIDENCE AND SUCCESS:

As mentioned above, the Committee being a newly formed organization it has limited work done so far. On the auspicious day of “VIBES 2022” (College Annual Fest), the members of Animal Care and Compassion Committee along with ECO Club had opened a stall for fund raising programme. The main aim was to spread awareness among the college students and to raise few amounts of money for betterment of our voiceless needy animals. The members and students volunteers also visited local NGO and provided food, medicines and others items needed for the stray animals. The members also help all those needy stray animals who are found in and around the campus for medical treatment and better care by taking them to the nearby government veterinary centre.

PROBLEM ENCOUNTERED AND RESOURCES REQUIRED TO IMPLEMENT:

Animal Care and Compassion Committee was formed mainly in order to create awareness about our voiceless animals and to develop empathy towards animals who faces various problems in its path. The most important and vital issue is the non-availability of funds. The only source of funds collection is through fund raising programme by students or through voluntary donations for the needy. There is no single fund available to the Committee members in order to organise some workshops or awareness programme in the future. It is basically done in collaboration with local NGO. Our college and the members of Animal Care and Compassion Committee intends to set up one centre for stray animals in the form of parks where the homeless stray animals can be provided shelter and proper food in near future subject to availability of funds

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words****Response:**

Sikkim Government College, Burtuk was established in the year 2012 to cater to the increasing number of students aspiring for higher education, better opportunities and greater exposure in the capital of the state, Gangtok. Set amidst pristine hills with the panoramic view of the entire town, our college has an ideal atmosphere for teaching and learning with sufficient large, well-lit classrooms and qualified, dedicated and experienced faculty members. The institution runs in a Heritage Building (Old India Press established in 1960) which has a Historical importance. Our institution envisions providing multi-faceted opportunities and in creating a positive academic space in order to enable the students to nurture their potentials to the optimum level. It encourages students to develop independent thought and the spirit of inquiry that will contribute and foster the ideals of leadership and analytical skills. Our college provides a platform to students of diverse backgrounds in order to instill in them the tolerance of differences. It focuses on rendering qualitative service to the society.

Our institution also provides free non-credit classes in English languages for students as and when required in addition to the subjects that are being taught in their class. This is deemed necessary to improve their communicative and writing skills. Another distinctive feature of this college is the Teacher-Mentor system for mentoring students on a one-to-one basis. Under this system, each student is allotted a specific teacher who monitors their academic performance, discipline and overall attendance in the class. The teacher not only provides the necessary support and guidance to the students but also regularly interacts with parents to appraise them about the performance of their ward. Our college also conducts regular Remedial Classes for

the weak and under-performing students. It also offers smart classroom and indoor games facilities in order to technically equip the staff and students together with nurturing their extra-curricular skills.

Our institution is also committed in providing a safe and healthy working environment free from any kind of sexual harassment, discrimination and exploitation. In this regard, our institution has constituted Gender Sensitisation Unit (GSU) and Women Development Cell(WDC) which works for facilitating gender sensitive and congenial work-environment within the campus. It can be approached by any female employee or girl student from the institute. The GSU & Women Development Cell takes notice of grave violations of the basic principles of gender sensitivity and justice as well as strive for women empowerment in the campus. In order to ensure gender equality in the campus, the Institution conducts several gender equity programmes and initiatives such as Gender Sensitisation workshops, various programmes to create awareness among the female students about their legal rights, self-defence classes, programmes which are beneficial in developing self-esteem and confidence among the female students.

In order to cater to the issues and problems faced by students, our institution has constituted a Grievance Redressal Cell with some teaching faculty as its core members. Any aggrieved student can submit their application to the Convenor of this Cell seeking redressal of grievance. The students can also write and drop their grievances in the suggestion/ complaint box placed at different points in the campus.

Another unique feature of our institution is the establishment of Animal Care & Compassion Committee in order to inculcate the feeling of empathy towards stray animals among the students. This Committee is dedicated to help rescue stray animals in the best possible manner. Some of the major objectives of this Committee is to develop empathy towards animals, minimise human - animal conflict, putting an end to animal abuse, carrying out awareness programmes, conduct workshops for promoting animal adoptions as well as rewarding students with certificate of participation in order to motivate them to work for animal welfare at micro and macro level in the future.

In order to maintain greenery in the campus, different wings of NCC, NSS along with Eco Club jointly organises cleanliness drive and plantation drive on a regular basis with the active participation and involvement of the students, faculty and administrative staff. Creating awareness about the importance of nature has always been a priority for every academic session where students are taught the significance of preserving our environment for our future generations. The college has developed Herbal garden initiated by ECO Club , NSS and NCC in collabartion with Forest and Wildlife Department, Government of Sikkim.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The main motto of our college is to cater the educational needs and aspiration of the students. The real challenge of the college is to motivate the students with limited infrastructure in academics and also in other extra-curricular activities. The Government of Sikkim is committed to strengthen the Higher Education sector in Sikkim. Hence, the college is hopeful to get more grant for upgradation of the college infrastructure, library and opening of new courses and facilities for the students and faculties in the near future.

Concluding Remarks :

Sikkim Government College Burtuk is the outcome of meticulous planning, clear vision and concepts, conceived and groomed by visionary leaders, academicians and civil society. The college is committed for excellence in academics, research and governance, with its young dynamic faculties and aspiring students. A detailed analysis of the criteria that are the indicators of the institution is given in the Self Study Report of the College. Sikkim Government College Burtuk is committed to coming up as a Centre of Excellence and Model Green College not only in Sikkim but in the entire North Eastern Region and in the whole nation in the coming years.