

SIKKIM  
GOVERNMENT COLLEGE,  
BURTUK  
PROSPECTUS



*The College Crest*

*The open book and pen symbolizes exploration of knowledge through creativity and innovation. The lamp signifies the enlightening rays of wisdom that dispels the darkness of ignorance to spread light and hope.*

*-Prepared by BIMAL  
PRADHAN,  
VI<sup>th</sup> Semester, Roll No. 13SA0876*

# Contents

College Profile	-	1
Faculty	-	2
Administrative Staff	-	3
Programmed offer	-	4
Bachelor in Arts (Hon)	-	6
Bachelor in Commerce (Hon)	-	7
Semester System	-	8
Evaluation Pattern	-	9
Fee Structure	-	10
Rules & Regulations	-	12
College Uniform	-	15
National Service Scheme	-	17
List of Committees	-	19

# SIKKIM GOVERNMENT COLLEGE BURTUK

## PROFILE

Sikkim Government College (SGC), Burtuk was established in July 2012 to cater to the increasing number of students aspiring for higher education, better opportunities and greater exposure in the State's capital, Gangtok. The College made a humble beginning in the District Institute of Education and Training (D.I.E.T.) building at Lower Burtuk as the 2nd campus of Sikkim Government College (SGC), Tadong. But this was a purely temporary arrangement. After completion of the renovation work, the College permanently shifted to the Old India Press Complex at Balwakhani, Gangtok in July 2013. On 12<sup>th</sup> August 2014, this institution became affiliated to Sikkim University. Thus from this date, it ceased to be the 2nd campus of SGC, Tadong and became another independent Government College in Gangtok.

Set amidst pristine hills, with a panoramic view of the entire town, this College is spread over an area of 3.5175 hectares of land. The College is on the verge of completing almost four years of its fruitful existence and has ambitious plans of expansion and development on the horizon. The College started with an enrolment of 198 students in 2012-13. This was followed by an enrolment of 300 students in 2013-14, 401 students in 2014 -15, 464 students in 2015 -16 and 678 students in 2016-17. The total enrolment at present is 1305 with female students (757) outnumbering male students (548).

The College has an ideal atmosphere for teaching and learning with sufficient, large, well-lit classrooms and qualified, dedicated faculty. The College follows the semester system of education. Honours courses are offered in Humanities and Commerce Stream. The medium of instruction is English.

## VISION

To strive for excellence as an institute of learning that would work towards engaging and enabling young minds towards developing cosmopolitan competencies. The institution envisions providing multi-faceted opportunities and in creating a positive academic and non-academic space, in order to enable the students to nurture their potentialities to the optimum level.

## Mission

- To encourage students to develop independent thought and spirit of inquiry that will contribute and foster the ideals of leadership and analytical skills.
- To provide healthy environment for the holistic development of the students.

- To include societal values societal values so that learners become responsible members of the society.
- To provide scholastic and non-scholastic education to empower young learners to become global leaders.
- To provide a platform to students of diverse backgrounds and to instil in them the tolerance for differences.
- To render qualitative service to the society.

## **SPECIAL FEATURES**

In addition to the subjects taught, Sikkim Government College, Burtuk offers free non-credit classes in English Language for B.A and B.Com students as and when required. This is deemed necessary to improve their communicative and writing skills. Another unique feature of this College is the teacher-mentor system for mentoring students on a one-on-one basis. Under this system, each student is allotted a specific teacher who monitors his/her academic performance, discipline and overall attendance in class. The teacher not only provides the necessary support and guidance to the students but also regularly interacts with the parents to apprise them of the performance of their ward. The College also conducts regular remedial classes for the weak and underperforming students. The college also offers smart class and indoor the games facilities in order to technically equip the staff and students together with nurturing their extra curricular skills

With the aim of imparting quality education, Sikkim Government College, Burtuk wholeheartedly welcomes students sincerely dedicated to pursuing higher education in their chosen field of study.

## **FACULTY PROFILE**

<b>Principal</b>	-	Dr. (Mrs) Iyatta M. Uprety (M.A., Ph.D.)
<b>Vice Principal</b>	-	Dr. Gayatri Pradhan
<b>Dean</b>	-	Mr. Samuel Rai (Day shift)
-	-	Dr. Chunku Bhutia (Morning shift)

## **IQAC**

Chairperson	-	Dr. Iyatta M. Uprety
Convener	-	Dr. Chunku Bhutia
Members	-	Dr. Gayatri Pradhan
		Ms. Tseten Uden Bhutia
		Mrs. Dolma T. Ethenpa
		Mr. Allied C. Lepcha
		Mrs. Namgyal D. Bhutia
		Mr. Tenzing P. Lepcha
		Ms. Sandhya Tamang

**DEPT. OF ENGLISH**

**HoD-** Mr. Tulshi Dhimal (M.A)  
Mrs. Swarnim Subba (M.A., SLET)  
Mrs. Dolma T. Ethenpa (M.A., SLET)  
Ms. Karma C. Bhutia (M.A, NET)  
Ms. Tenzin P. Bhutia (M.A, NET)  
Ms. Namgyal D. Bhutia (M.A, NET)

**DEPT. OF ECONOMICS**

**HoD-** Mrs. Kaden L. Bhutia (M.A., NET)  
Ms. Rajani Pradhan (M.A.)  
Mr. Narendra Kharel (M.A, M.Phil)  
Mrs. Kesang W. Bhutia (M.A,M.Phil)  
Mr. Shanker P Nepal (M.A B.Ed)

**DEPT. OF EDUCATION**

**HoD-** Ms. Lakhi D. Bhutia (M.A., B.Ed., NET)  
Mrs. Kinzang Bhutia (M.A,NET,M.Phil)  
Dr. Bandana Sarda (M.A, B.Ed, Ph.D,SLET)  
Mrs. Dechen O. Bhutia (M.A, SLET,M.Phil)  
Mr. Bikash Chettri (M.A, NET)

**DEPT. OF NEPALI**

**HoD-** Mr. Narayan Sharma (M.A.)  
Dr. Sabita Tamang (M.A., NET)  
Mrs. Dipa Sharma (M.A.)  
Mrs. Kalyani Sharma (M.A,NET,M.Phil)

**DEPT. OF SOCIOLOGY**

**HoD-** Dr. Gayatri Pradhan (Ph.D, NET, M.A)  
Dr. Winkeyla Bhutia (M.A. Ph.D, NET)  
Ms. Sandhya Tamang (M.A., NET)  
Mrs. Chung Chung D. Bhutia (M.A,NET,M.Phil)  
Ms. Srijana Khaling (M.A ,M.Phil NET)

**DEPT. OF HISTORY**

**HoD-** Lobsang C. Lepcha (M.A,NET,SLET)  
Ms. Bindhya Chettri (M.A.,SLET, M.Phil)  
Mr. Tenzing P. Lepcha (M.A., SLET)  
Mr. Sonamla Ethenpa (M.A,M.Phil., NET)

**DEPT. OF POLITICAL SCIENCE**

**HoD-**Ms. Tseten Uden Bhutia (MA, M.Phil.,  
NET(JRF)  
Mr. Samuel Rai (M.A, M. Plil)  
Dr. Y. N. Nirola (M.A, M.Phil, Ph.D)  
Dr. Chunku Bhutia (M.A,M.Phil,Ph.D,NET,SLET)  
Ms.Chokey Namgyal Bhutia (MA,M.Phil,NET)

**DEPT. OF COMMERCE**

**HoD-**Mr. Allied C. Lepcha (M.Com, NET)  
Mrs. Rinu Thapa (M.Com)  
Ms. Tshering L. Bhutia (M.Com, NET)  
Mr. Suresh Tamang (M.Com, NET)

**DEPT. OF ENVIRONMENTAL SCIENCE/EASTERN HIMALAYAN STUDIES**

**HoD-** Ms. Passang Tamang (M.A., SLET)  
Ms. Sandhya Rai (MA,NET)

## ADMINISTRATIVE STAFF

Sl. No.	NAME OF STAFF	DESIGNATION
1.	Mr. Chewang Tsh. Bhutia	UDC
2.	Mr. Sangay Bhutia	L.D.C
3	Ms. Sapna Tamang	L.D.C
4	Mrs. Lakpa Chikki Tamang	Librarian
5	Ms. Sonam L. Bhutia	Computer Operator
6	Mrs. Saraswati Subba	Office Assistant
7	Ms. Minga L. Tamang	Office Assistant
8	Mr. Palden Bhutia	Office Attendent
9	Mrs. Gayatri Rasaily	Office Attendent
10	Mr. Pema C. Bhutia	Office Attendent
11	Mr. Sameer Subba	Office Attendent
12	Mrs. Ekit Lepcha	Office Attendent
13	Mr. Sanjay Tamang	Office Attendent
14	Mr. Ronald Pradhan	Office Attendent
15	Mr. Suresh Thapa	Safai Karmachari
16	Mrs. Parbati Gurung	Safai Karmachari
17	Mr. Ranjeet Gurung	Safai Karmachari
18	Mr. Kushal Tamang	Safai Karmachari
19	Mr. Subash Subba	Chowkidar
20.	Mr. Ruben Rai	Bus Driver
21	Mr. Arjun Gurung	Multi Task
22	Mr. Provesh Tamang	Homeguard
23.	Mr. Robin Tamang	Homeguard

## **ACADEMIC PERFORMANCE**

As an independent college the first batch of students (2015-18) passed out in June 2018. A total of 209 students graduated in Humanities. Likewise, a total of 68 students graduated in Commerce. The pass percentage in both streams was 97.5% respectively. In BA (Hons.) Ms. Kajol Bhagat with a CGPA of 7.22 was the topper and in B.Com (Hons.) Ms. Junu Tamang with CGPA of 6.44 was the topper.

Likewise the second batch of students (2016-2019) passed out in June 2019. A total of 283 students graduated in Humanities. And a total of 126 students graduated in Commerce. The pass percentage in both streams was 87.7%.

## **PROGRAMMES OFFERED**

The College offers the following undergraduate programmes.

**Bachelor of Arts (Honours)**

**Bachelor of Commerce  
(Honours)**

### **HONOURS PROGRAMME**

The Honours Programme comprises of six semesters of regular study. A semester will be of 6 months duration. This is followed by a University examination at the end of each semester. After the successful completion of the Ist semester, students must take admission in the IInd semester and subsequently to the IIIrd, IVth, Vth and VIth semesters.

### **ADMISSION ELIGIBILITY**

Applicants must have successfully cleared the class XII Final Examination of SSC/ISC/CBSE/WBCHSE or an examination equivalent to 10+2 of CBSE.

**The Honours course once opted for cannot be changed or dropped. Selection of candidate will be made on the basis of merit and seat capacity of the institution.**

### **PROSPECTUS FEE**

The College Prospectus is available after payment of Rs. 300/-.

### **INTAKE CAPACITY**

The total intake capacity of the College for the 2017-18 session is:

B.A. (Hons/General)	-	420
B.Com (Hons/General)	-	150

## RESERVATION POLICY FOR ADMISSION

- 1) 80% of the intake capacity of the college will be reserved for the local candidates (who have valid documents like COI, SSC/Domicile and the rest 20% will be allotted to Residential Certificate holders (as defined by the new notification) and wards of Central Government employees, army personnel, CPMF transferred and working in Sikkim at the time of admission of their ward.
- 2) 5% of the total intake capacity meant for COI/SSC holders will be reserved for students with COI/SSC from North Sikkim.
- 3) 3% of the total intake capacity in each programme of all colleges will be reserved for differently abled students on the basis of the merit list generated. However, if the quota for differently abled students remains vacant it will be given to general students.
- 4) After allocation of seats to local and Residential Certificate holders, if any seat is available it will be allotted to non-local candidates (not having domicile, COI or any form of Residential Certificate issued by a competent authority or not the wards of Central Government employees, army personnel, CPMF transferred and working in Sikkim at the time of admission of their ward.
- 5) Vocational students seeking admission in Colleges should have a minimum of 70% for B.A. Programme. Only vocational students with accountancy or retail management in 10+2 will be admitted to B.Com Programme.
- 6) Students who have studied Commerce & Science at 10+2 can apply for B.Com and B.A. Students who have studied Humanities at 10+2 can apply for B.A, but not B.Com.
- 7) Students with Compartment result in 10+2 are not entitled to apply for any course in any Government College.
- 8) During seat allocation, priority will be given to the student's choice of College first and then choice of subjects.
- 9) Marks obtained in non-traditional subjects (listed in Page 6) shall not be considered for calculation of percentage as it will deprive genuine students opting for traditional subjects.



## B.A. (HONOURS)

Students may apply for B.A. Honours Programme in any of the following subjects, maximum 2 (two) preferences will be given.

<b>SUBJECTS OFFERED IN B.A.(HONOURS)</b>					
<i>English, Nepali, Political Science, Sociology, Economics, History, Education</i>					
<b>1<sup>st</sup> Sem</b>	<b>2<sup>nd</sup> Sem</b>	<b>3<sup>rd</sup> Sem</b>	<b>4<sup>th</sup> Sem</b>	<b>5<sup>th</sup> Sem</b>	<b>6<sup>th</sup> Sem</b>
Optional 1(H) Paper-I	Optional 1(H) Paper-II	Optional 1(H) Paper-III	Comp. English	EHS	EVS
Optional 2 Paper-I	Optional 2 Paper-II	Optional 2 Paper-III	Optional 1(H) Paper-IV	Optional 1(H) Paper-VI	Optional 1(H) Paper-VIII
Optional 3 Paper-I	Optional 3 Paper-II	Optional 3 Paper-III	Optional 1(H) Paper-V	Optional 1(H) Paper-VII	Optional 1(H) Paper-IX

### ELECTIVE SUBJECTS

Elective subjects will be granted at the time of admission. Grant of elective subjects will be on the basis of marks obtained in 10+2 examination and will be placed at the discretion of the Admission Committee.

## B.COM (HONOURS)

Students may apply for B.Com (Hons.) programme:

### COMPULSORY SUBJECTS

*English, Environmental Studies, Eastern Himalayan Studies*

Semester-I			Semester-II	
Course Code	Course Name	Credits	Course Code	Course Name
COM-UG-C101	Compulsory English Studies	4	COM-UG-C201	Environmental
COM-UG-C102	Financial Accounting-I	4	COM-UG-C202	Financial Accounting- II
COM-UG-C103	Managerial Economics	4	COM-UG-C203	Business Law
	Total Credits	12		
Semester-III			Semester-IV	
Course Code	Course Name	Credits	Course Code	Course Name
COM-UG-C301	Eastern Himalayan Studies	4	COM-UG-C401	Business Mathematics and Statistics
COM-UG-C302	Corporate Accounting	4	COM-UG-C402	International Business
COM-UG-C303	Business Management	4	COM-UG-C403	Indian Financial System
	Total Credits	12		
Semester-V			Semester-VI	
Course Code	Course Name	Credits	Course Code	Course Name
COM-UG-C501	Functional Areas of Business	4	COM-UG-C601	Direct Tax Law and Practice
COM-UG-C502	Auditing	4	COM-UG-C602	Entrepreneurship Development
COM-UG-C503	Cost and Management Accounting	4	COM-UG-C603	Financial Management
	Total Credits	12		
<b>Grand Total of Credits</b>		<b>72</b>	<b>Marks 100 x 18 =1800 Marks</b>	

**Selection will be made on the basis of merit and admission will be granted as per the intake capacity.**

## THE SEMESTER SYSTEM

Under the new semester system, there will be a centralized examination system. The semester system makes the students more accountable and, therefore, more focused on the course work. Accountability will also help to control absenteeism considerably. Course work is also more intensive and performance oriented compelling the student to keep up with the lectures and assignments on a daily basis. This will lead to a deeper personal interaction between teachers and students resulting in a more comprehensive social and academic atmosphere.

## ADVANTAGES OF SEMESTER SYSTEM

1. Rigorous, continuous and one-on-one system of evaluation.
2. Assignments are completed within the stipulated time frame.
3. At the end of the year examination module, students tend to take their courses lightly which is not true of the semester system.
4. Trains students to excel and builds up confidence.
5. Institutional attachment increases sharply.
6. Increased number of courses, leading to a broader based education.

## SESSIONAL TESTS AND END-TERM EXAMINATION

- a. **A student who has applied for permission to sit for the examination, appeared in all the internal sessional exams and attended at least 75% of the classes in a paper shall be eligible to sit for the examination of that particular paper.** However, Principal, on satisfying himself/herself about the genuineness of the case, may condone shortage of attendance by 5% if duly recommended by the concerned HoD/IC.
- b. Ordinarily a student shall not be detained in any Semester even if the student attends less than 75% of the class held in that particular semester and/or fails in the End Semester Examination **subject to the condition that the student has to clear all papers within the stipulated number of semesters as is fixed by the University failing which the student would be declared 'failed' and has to restart from the first semester of the course** in case still willing to pursue study.
- c. Internal and external evaluation shall be in the proportion of 50:50 wherein the first two sessional tests shall be of 25 marks each. The End Semester Examination shall have a total score of 50 marks.

- d. Students seeking to repeat a paper or more shall seek permission of the Controller of Examination (CoE) through the Principal of the College at least one month before the date of examination and, if permitted, shall pay the fees prescribed by the University from time to time at least one week before the date of examination.
- e. The End-Semester theory examination will be of 2 hours duration. The examination routine for the End-Semester will be prepared by the office of the CoE. The CoE shall notify the End-Semester examination routine at least one week before the actual date of commencement of the examination.

<b>Evaluation Pattern</b>	<b>Weightage (in %)</b>
First/Second Sessional Test	50
End-Semester Examination	50
<b>Total</b>	<b>100</b>

<b>Marks in Percentage</b>	<b>Grade</b>	<b>Grade Point</b>
$\geq 95$	0	10
$\geq 85$ but $< 95$	A+	9
$\geq 75$ but $< 85$	A	8
$\geq 65$ but $< 75$	A-	7
$\geq 55$ but $< 65$	B+	6
$\geq 45$ but $< 55$	B	5
$\geq 35$ but $< 45$	B-	4
$\geq 25$ but $< 35$	C+	3
$\geq 15$ but $< 25$	C	2
$\leq 15$	C-	1

## **ATTENDANCE**

Students must attend a minimum of 75% of the class lectures. Students whose attendance falls below the mandatory 75% will not be allowed to appear for the End-Semester Examination in the relevant paper where his/her attendance is below 75%.

## FEE STRUCTURE

- A. According to Notification no. 210/DIR(HE)/HRDD Dated: 22.08.14, the following directives have been given to all Government Colleges. College fees including examination fees will be waived for all students with Sikkim Subject Certificate/Certificate of Identification commencing from the Academic Session 2014-2015.
- B. According to Notification no. 58/DIR(HE)/HRDD Dated: 20.05.15 Students without Sikkim Subject Certificate/Certificate of Identification shall pay the college fees as under, namely:-
- a) Students belonging to other states of India
    - i.) Rs. 1271/- for students of B.A./B.Com
    - ii.) Subsequent semesters- Rs. 321/- for students of B.A.  
Rs. 421/- for students of B.Com
  - b) For foreign students- over and above the fee as stated above Rs. 500/- per month as tuition fee.
  - c) Examination fee shall be collected as prescribed under the college prospectus.
- C.



GOVERNMENT OF SIKKIM  
HUMAN RESOURCE DEVELOPMENT DEPARTMENT  
TASHILING SECRETARIAT::: GANGTOK

O.O. No: 25 /Dir.(HE)/HRDD

Date: 27.05.2016

### NOTIFICATION

In partial modification of Notification no: 58/DIR(HE)/HRDD dated: 20/5/2015 it is hereby informed that students (SSC/COI/RC holders) pursuing Under Graduate courses in all the Government Colleges in Sikkim, have to remit the following charges to affiliating University i.e. Sikkim University for the Academic year 2015-16:-

1. Registration Charges	- Rs.200/-
2. Mark sheet Charges	- Rs.200/-
3. Degree Certificate Charges	- <u>Rs.300/-</u>
4. Total	- Rs.700/-

Henceforth, the above mentioned charges are to be remitted after completion of admission process to Sikkim University every year. All non SSC/COI/RC/Foreign national would remit the charges as per the Notification No: 58/DIR(HE)/HRDD dated: 20/05/2016.

Hence, students are required to remit the charges through Demand Draft in favour of Sikkim University and submit the same to the Principal of concerned College to enable them to forward the same to Sikkim University.

By Order and in the name of the Governor.

Sd/-  
Principal Secretary,  
HUMAN RESOURCE DEVELOPMENT DEPARTMENT

## **WITHDRAWAL**

Students wishing to withdraw in mid-session must apply to the Principal in writing. They should surrender all the documents issued by the College. Subsequently, their names will be permanently removed from the College academic rolls. Students without COI/SS who withdraw in mid-session automatically forfeit their deposits and payments made to the College. **Students admitted to the 1<sup>st</sup> semester, who desire to withdraw their admission, should apply for withdrawal after 30 days from the date of their admission.** For Migration Certificate, students should apply in the prescribed form to the University through the Head of the Institution. The form may be collected from the office of the Dean of Students' Affairs.

## **TRANSFER**

Students wishing to apply for a Transfer Certificate must take prior permission from Sikkim University and submit a written application at least three days in advance to the Principal. Those without COI/SS must pay a transfer fee of Rs. 50/- to the College for the same.

## RULES & REGULATIONS

1. Students must strictly observe and follow all the rules, regulations and traditions of the College.
2. All students must conduct themselves befitting their status as students of the College both within and outside the campus. They are answerable to the Principal for their behaviour in general and within the College campus in particular.
3. Insubordination or misconduct of any kind, indecent gestures or remarks, offensive graffiti or pestering misuse of electronic media like facebook, twitter etc. to malign the College and teachers will be viewed as a serious breach of discipline. Such cases will be dealt with severely and the defaulter will be expelled from the Institution without any notice.
4. Smoking, gambling, use or possession of alcohol/drugs by the students is prohibited at all times. Such cases, regardless of circumstances, will result in **immediate expulsion without any further appeal for readmission.**
5. Students are expected to acquaint themselves regularly with the information displayed on the College notice boards.
6. No fund collection for any purpose whatsoever shall be allowed in the College without the explicit permission of the Principal.
7. Students are not allowed to hold any meeting or rallies, invite, guests or arrange for any person to address any gathering in the campus without the prior permission of the Principal.
8. Students **must carry their Identity Card with them at all times** as they may be asked to produce the same at any time.
9. Any person, people or students other than the authorized official/staff, if found mishandling the College gate and property will be automatically subjected to law and the Police.
10. Students living on their own must make satisfactory living arrangements with a local guardian approved of by the Principal.
11. Students requiring railway/air travel concessions should apply to the Principal in the appropriate form(s) at least three days in advance. Requests for immediate issue of such concession will not be entertained.
12. Students are required to be dressed in proper uniform when in College.
13. Each student shall conduct herself/himself, both within and outside the campus of the College, in a manner befitting a student of a prestigious College. Each student shall show due respect and courtesy to the teachers, administrators, staff of the College, and to the visitors and residents of the College, and good behavior to their peers.

14. Lack of courtesy and decorum; unbecoming conduct within and outside the College; willful damage to College property, removal of any property belonging to the College, fellow students or other personnel and residents of the College; use of abusive language; disturbing fellow students in their studies; breach of rules and regulations of the College; adoption of unfair practices in tests, quizzes, assignments, or examinations, noisy and unruly behaviour etc. shall constitute violation of the code of conduct.
15. Loud talking, loitering or congregating, being a source of distraction and annoyance to others is not permitted.
16. Use of cell phones is strictly prohibited in all academic areas of the campus. Its use would entail confiscation of the handset. It would be returned only:
  - At the end of the course or,
  - After a settlement with the Principal and Discipline Committee along with the defaulter's Parents.
17. Students will not operate any machinery/equipment without the permission of the instructor.
18. No responsibility will be accepted by the College for any injury, loss or damage to the personal articles of students.
19. It is compulsory for the students to attend functions/activities organized by the College on various occasions, in proper College uniform, whether the function falls on a working day or on holiday unless notified otherwise. Absence from such function without valid reasons will invite disciplinary action.
20. Students are prohibited to take part in ragging, political activity or any activity which is detrimental to the dignity of the College. Any student found violating the rule or bringing disrepute to the College will be expelled from the College.
21. The students will compensate for any damage to College property/furniture caused by neglect or willfully. Defacing the walls of College property will be viewed seriously.
22. Students must make all possible efforts to conserve electricity and water. They must switch off lights & fans (wherever installed) when they leave the classroom, lab etc. Students must help keep the College neat and clean and also preserve and maintain the gardens.
23. Any student found smoking or under the influence of intoxication of alcohol/drugs in the College is liable to strict disciplinary action which may lead to expulsion from the College.
24. The students are advised to see regularly the notices displayed on the College/hostel notice boards. The notice displayed on these notice boards shall be deemed to have been served on the students.



25. Any of the above listed offence attracts a mandatory punching of the Identity Card by the Discipline Committee members. If the number of punches reaches 3 (three) then he/she shall be automatically rusticated from the College.
26. The Convener, Discipline Committee, in consultation with the committee members and with the approval of Principal, reserves the right to modify any of the College rules as and when necessary.
27. The decision of the Principal in all matters shall be final.
28. Any student(s) involved in verbal or physical assault with teaching or non teaching members of the institution if guilty will be rusticated or expelled from the College.
29. Names of the defaulters will be reported by the Discipline Committee. Character Certificate will be issued by the Head of the Institution on receipt of clearance from the College Discipline Committee.

#### **STUDENTS SLIP CUM IDENTITY CARD**

All the students of College will be issued students' slip cum Identity Card. **This Card is to be carried by the student at all times and students shall produce it, as and when required by the College Administration, Management, Academia, College Discipline Committee.** Students shall renew this card every time he/she is promoted to next semester, by producing the recent, valid & relevant admission fee slip.

#### **UNIVERSITY REGISTRATION CARD**

Sikkim University will issue University Registration card to all such students who apply for University registration through submission of prescribed filled in form and on completion of other necessary formalities.

The bonafide students of Sikkim University are provided with a one-time registration certificate for one programme of study which shall not have to be renewed after every semester. Students shall fill up a prescribed form and submit the same to the University for registration through the Principal.

## **COLLEGE UNIFORM**

**Students shall come to College in proper College uniform.** It is mandatory in all official affairs of the College (academic and administrative). Students coming to the College without uniform will be subjected to strict disciplinary action.

### **Uniform**

**Coat-** Navy blue with maroon and navy blue piping

**Cardigan (Sweater)** - Navy blue

**Pant** - Dark Grey                      **Shoes** - Black

**Shirt** - White                              **Socks** - Blue

## **ANTI-RAGGING COMMITTEE AND ANTI-RAGGING SQUADS**

In accordance with the direction of the Supreme Court of India and UGC Regulations vide Letter No. F.1-16/2009(CPP-II) dated 21st October, 2009 and Paragraph 7.1.1 of Sikkim University Anti-Ragging Rules, 2009, the College has constituted Anti-Ragging Committee and Anti - Ragging Rules Squads with the basic objectives to co-ordinate, monitor and regulate anti-ragging activities in College, Hostels, Library and Canteens of the College.

Principal is the *ex officio* Chairman of the Anti-Ragging Committee and the Dean of Students' Affairs is the *ex officio* Chairman of the Anti-Ragging Squad. The aggrieved students can lodge a complaint in the office of Principal/Dean of Students' Affairs/Head of the Department of the concerned subject.

## **AWARDS AND SCHOLARSHIPS**

Prizes and Certificates are awarded to deserving students of general proficiency, excellence in academics, excellence in co-curricular activities and in games and sports.

## **TRANSPORT**

The College has a College bus which plies between SGC, Tadong to SGC, Burtuk on all working days. Students are required to purchase monthly bus pass from the office to avail of this service.

## **SPORTS AND GAMES**

Sports, games and cultural activities are a regular part of the College curriculum. This is done to enhance the all-round development of students.

## **CORRESPONDENCE**

1. Correspondence regarding students must include Name, Class, Roll No. and Mobile No. (if any) of the student concerned.
2. Request for character certificates and similar recommendation must be made in writing to the Principal with full College bio-data of the concerned student and submitted in advance.
3. Students should contact the Vice-Principal for University related queries and clarifications. Similarly, they should contact Dean of Students Affairs for other related matters.

## **GENDER SENSITIZATION UNIT**

SGC, Burtuk is committed to provide a safe and healthy environment for work and study free of sexual harassment, intimidation, discrimination or exploitation. Adhering to Sikkim University Policy against Sexual Harassment, which is in accordance with the guidelines laid down by the Hon'ble Supreme Court of India in its ruling on the Writ Petition (Criminal) Vishaka and Others Vs. State of Rajasthan and others, on the prevention and deterrence of Sexual Harassment of Women at the workplace, SGC, Burtuk has constituted a Gender Sensitization Unit (GSU). Through frequent sensitization programmes, the GSU works for facilitating gender sensitive and congenial work environment in the campus. GSU shall be approachable to any employee or student. A complaint related to the nature may be lodged to GSU, which shall designate a Complaint Screening Committee and forward the case to the Committee for necessary action. The GSU shall take suo moto notice of grave violations of the basic principles of gender sensitivity and justice and strive for women empowerment in the campus.

## **INTERNET ETHICS**

It has been observed that social networking websites are popular for expressing views, to post and share photos and videos over websites. The students of the College are expected to follow internet ethics. Respect the rights, prestige and reputation of the College and the teachers as well as the local culture of Sikkim. **Violation of internet ethics will embrace disciplinary action as may be deemed fit by the College depending on the severity of the violation.**

## NATIONAL SERVICE SCHEME

The College unit of the NSS is sponsored by the Ministry of Human Resource Development, Government of India. Students interested in character building and discipline with a probable career in the Armed Forces as well as those interested in constructive social activities are encouraged to join this unit.

## STUDENTS REPRESENTATIVE COUNCIL

The Students Representative Council is directly accountable to the Dean of Student's Affairs and organizes co-curricular and welfare activities in the College under his/her direction. The jurisdiction of the Council is limited within the College Campus only. The Council may be dissolved at any given time, by the Head of the institution, if he/she so desires.

- ***Smoking and consumption of tobacco or any intoxicating or narcotic substance is strictly prohibited in the campus. The defaulter will be fined Rs. 500/- on the spot or imprisonment up to 6 months and may lead to rustication from the College.***

Sl. No.	ACADEMIC ACTIVITY	EVEN SEMESTER	ODD SEMESTER
1.	Commencement of Semester	1 <sup>ST</sup> Feb.	15 July
2.	First Sessional Test	1 <sup>st</sup> Week of March	3 <sup>rd</sup> Week of August
3.	Second Sessional Test	1 <sup>st</sup> Week of April	3 <sup>rd</sup> Week of Sep.
4.	Third Sessional Test	1 <sup>st</sup> Week of May	3 <sup>rd</sup> Week of October
5.	End of Classes	15 <sup>th</sup> June	30 <sup>th</sup> November
6.	Filling of Examination Form	1 <sup>st</sup> June	15 <sup>th</sup> Nov.
7.	End -Semester Examination Begins	16 <sup>th</sup> June – 30 <sup>th</sup> June	1 <sup>st</sup> Dec. to 16 <sup>th</sup> Dec.
8.	Central Evaluation Begins	26 <sup>th</sup> June	10 <sup>th</sup> Dec.
9.	Summer/Winter Vacation	1 <sup>st</sup> July – 14 <sup>th</sup> July	17 <sup>th</sup> Dec. – 31 <sup>st</sup> Jan.
10.	Publication of Results	10 <sup>th</sup> July	30 <sup>th</sup> Dec.

## **STATUTE RELATING TO MAINTENANCE OF DISCIPLINE AMONGST THE STUDENTS/VISITORS OF THE COLLEGE**

1. Powers relating to discipline and disciplinary action are vested in the Discipline Committee appointed by the Principal. Further, every staff member has authority to prevent disorderly behaviour in the premises of the College.
2. Without prejudice to the generality of power to enforce discipline under the ordinances, the following shall amount to acts of gross indiscipline:
  - a) Coming to College without proper College uniform.
  - b) Coming to College with indecent hair style, the type and length of which has been specified by the Discipline Committee.
  - c) Ragging in any form in the premises of the College.
  - d) Physical assault or threat to use physical force against any member of the teaching/non-teaching staff of the College and against any student or member of public within premises of the College.
  - e) Carrying or threats to use any weapon with an intention to cause injury to any students/staff/visitor of the College.
  - f) Any violation of the provisions of the Civil Rights Protection Act, 1976. Violation of the status, dignity and honour of any student.
  - g) Any practice, whether verbal or otherwise, derogatory to women.
  - h) Any attempt of bribery or corruption in any manner.
  - I) Willful destruction of College property.
  - j) Creating ill will or intolerance on religious or communal grounds.
3. Unauthorized entry within the College premises is strictly prohibited. If any person is found within the College premises without proper permission and he/she fails to satisfy the Discipline Committee about the intent of his/her visit, then it will be considered as a violation of the conduct of the College and their case may be reported to the nearest police station/outpost. This is also applicable for vehicles other than those permitted by the College authorities.
4. Without prejudice to the generality of its powers relating to the maintenance of discipline and taking such action in the interest as may deem appropriate, the Discipline Committee may, in the exercise of its powers aforesaid, order or direct:
  - a. That any student(s) be expelled, or for a stated period, rusticated, or not allowed to attend a course or courses of study in a Department of the College for a stated period. Be fined, be debarred from giving a departmental examination or University Examination.
  - b. That the result of the student(s) concerned, in the examination(s) in which he/she appeared be withheld or cancelled.
  - c. That the student(s) be suspended from the College till completion of pending enquiry.
5. The College Authorities shall have authority to exercise all such disciplinary powers over students as they may find necessary for proper conduct of the College.
6. Without prejudice to the powers of the Discipline Committee, detailed rules of discipline and proper conduct in class rooms/laboratories/College campus may be supplemented where necessary by Heads of the Departments. Each student is expected to study and follow these rules.
7. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Discipline Committee and other authorities of the College who may be vested with the authority to exercise discipline under the rules and regulations that have been framed by the College.

## List of Committee of Sikkim Govt. College, Burtuk 2021-22

### 1. COLLEGE MANAGEMENT COMMITTEE

i.	Dr. Iyatta M. Upreti	-Principal
ii.	Dr.Gayatri Pradhan	-Vice Principal
iii.	Mr.Samuel Rai	-Dean (Day Shift)
iv.	Dr. Chunku Bhutia	-Dean (Morning Shift)/ IQAC Coordinator
v.	Mr. Tulsi R. Dhimal	-(HOD, English)
vi.	Ms. Tseten U.Bhutia	- (HOD, Pol.Science)
vii.	Mrs. Kaden L. Bhutia	-(HOD, Economics)
viii.	Mr.Narayan Sharma	-(HOD, Nepali)
ix.	Mr.Lobsang C. Lepcha	-(HOD, History)
x.	Ms.Lhaki D. Bhutia	-(HOD, Education)
xi.	Mr.Allied C.Lepcha	-(HOD, Commerce)
xii.	Dr.Passang Tamang	-(HOD,EVS/EHS)
xiii.	Dr.Sabita Tamang	-Department of Nepali
xiv.	Mr.Shanker P.Nepal	-Department of Economics
xv.	Mrs. Lakpa C.Tamang	-Librarian

### 2. ADMISSION COMMITTEE

i.	Mr. Shanker P.Nepal	-(Convenor)
ii.	Dr. Chunku Bhutia	-Dean
iii.	Ms. Lhaki D. Bhutia	-Member
iv.	Mr. Allied C.Lepcha	-Member
v.	Ms. Tenzin P. Bhutia	- Member
vi.	Mrs. Lakpa C. Tamang	-Librarian
vii.	Mr. Sangay Bhutia	-(LDC)
viii.	Mr. Palden Bhutia	(Office Attendant )
ix.	Ronald Pradhan	( Office Attendant)

### 3. EXAMINATION COMMITTEE

i.	Dr.Gayatri Pradhan	-(Vice –Principal)
ii.	Mr.Tenzing P.Lepcha	-(Convenor)
iii.	Mr.Samuel Rai	-Dean(Day Shift)
iv.	Mrs.Kaden L. Bhutia-	-Member
v.	Ms.Bindhya Chettri	-Member
vi.	Ms.Sonam Lhamu Bhutia	- (Computer Operator)
vii.	Mrs. Ekit Lepcha	- (Office Attendant)
x.	Mr.Sanjay Tamang	- (Office Attendant)

### 4. DISCIPLINE COMMITTEE

i.	Dr. Chunku Bhutia	-Dean (Morning Shift)
ii.	Mr.Samuel Rai	-Dean( Day Shift)
iii.	Mr. Tulsi R. Dhimal	-( HOD, English)

iv.	Ms. Tseten U.Bhutia	-(HOD, Pol.Science)
v.	Mrs. Kaden L. Bhutia	-(HOD, Economics)
vi.	Mr.Narayan Sharma	-(HOD, Nepali)
vii.	Mr.Lobsang C. Lepcha	-(HOD, History)
Xvi.	Ms.Lhaki D. Bhutia	-(HOD, Education)
viii.	Dr.Gayatri Pradhan	-(HOD, Sociology)
Xvii.	Mr.Allied C.Lepcha	-(HOD, Commerce)
Xviii.	Dr.Passang Tamang	-(HOD,EVS/EHS)

## **5. CARRER COUNSELLING & PLACEMENT CELL**

i.	Dr. Chunku Bhutia	-Dean (Morning Shift)
ii.	Mr.Samuel Rai	-Dean (Day Shift)
iii.	Dr.Chunku Bhutia	-Member
iv.	Mr.Tenzing P.Lepcha	-Member
v.	Mr.Suresh Tamang	-Member
vi.	Ms.Lhaki D.Bhutia	-Member
vii.	Ms.Tshering Lhamu Bhutia	-Member
viii.	Mr.Sangay Bhutia (LDC)	-Member

## **6. INTERNAL QUALITY ASSESSMENT CELL**

i.	Dr. Iyatta M. Upreti	Principal-(Chairperson)
ii.	Dr.Gayatri Pradhan	-(Vice Principal)
iii.	Dr.Chunku Bhutia	-Coordinator/ -Dean (Morning Shift)
iv.	Mr.Samuel Rai	-Dean (Day Shift)
v.	Mr.Tenzing P.Lepcha	-Member
vi.	Ms.Sandhya Tamang	-Member
vii.	Mr Shanker P.Sharma	-Member
viii.	Ms.Tseten U.Bhutia	-Member
ix.	Mrs.Kesang W. Bhutia	-Member
x.	Mr.Allied C. Bhutia	-Member
xi.	Ms.Namgyal D.Bhutia	-Member
xii.	Mrs.Lakpa Chikki Tamang	(Librarian)
xiii.	Mr.Sangay Bhutia	(LDC)
xiv.	Ms.Sonam Lhamu Bhutia	(Computer Operator)

## **7. LIBRARY COMMITTEE**

i.	Mr.Narandra Kharel	-(Convenor)
ii.	Dr.Sabita Tamang	-Member
iii.	Dr.Chunku Bhutia	-Member
iv.	Dr.Bandana Sarda	-Member
v.	Dr.Passang Tamang	-Member
vi.	Ms.Tshering L.Bhutia	-Member
vii.	Ms.Norbu D.Bhutia	-Member
viii.	Ms.Tenzing P. Bhutia	-Member
ix.	Mr.Bikash Chettri	-Member
x.	Mr.Narayan Sharma	-Member
xi.	Mrs.Lakpa Chikki Tamang	-(Librarian)

## **8. GENDER SENSITIZATION UNIT**

i.	Dr.Gayatri Prdahan	-(Convenor)
ii.	Dr. Chunku Bhutia	-Dean (Morning Shift)
iii.	Mr.Samuel Rai	-Dean ( Day Shift)
iv.	Dr.Sabita Tamang	-Member
v.	Dr.Chunku Bhutia	-Member
vi.	Mrs. Dolma T.Ethenpa	-Member
vii.	Mrs.Swarmim Subba	-Member
viii.	Mrs.Kinzang D. Bhutia	-Member
ix.	Ms.Tseten U.Bhutia	-Member
x.	Ms.Srijana Khaling	-Member
xi.	Ms.Chokey N.Bhutia	-Member
xii.	Ms.Tshering L.Bhutia	-Member
xiii.	Mr. Narayan Sharma	-Member

## **9. GRIEVANCE REDRESSAL CELL**

i.	Dr.Gayatri Pradhan	-(Vice Principal)
ii.	Mr.Samuel Rai	-Dean (Day shift)
i.	Mrs.Dolma T.Ethenpa	-Dean (Morning Shift)
ii.	Dr.Chunku Bhutia	-Member
iii.	Dr.Bandana Sarda	-Member
iv.	Mr.Bikash Chettri	-Member
v.	Mr.Suresh Tamang	-Member
vi.	Ms.Dechen O.Bhutia	-Member

## **10. ANTI RAGGING COMMITTEE**

i.	Dr. Iyatta M. Upreti	-(Principal)
iii.	Dr.Gayatri Pradhan	-(Vice Principal)
iv.	Mr.Samuel Rai	-Dean (Day Shift)
v.	Dr. Chunku Bhutia	-Dean (Morning Shift)
ix.	Mr. Tulsi R. Dhimal	-(HOD, English)
x.	Ms. Tseten U.Bhutia	-(HOD, Pol. Science)
xi.	Mrs. Kaden L. Bhutia	-(HOD, Economics)
xii.	Mr.Narayan Sharma	-(HOD, Nepali)
xiii.	Mr.Lobsang C. Lepcha	-(HOD, History)
XIX.	Ms.Lhaki D. Bhutia	-(HOD, Education)
xiv.	Dr.Gayatri Pradhan	-(HOD, Sociology)
XX.	Mr.Allied C.Lepcha	-(HOD, Commerce)
XXI.	Dr.Passang Tamang	-(HOD,EVS/EHS)

## **11. SPORTS COMMITTEE**

i.	Mr.Samuel Rai	-Dean (Day Shift) - Convenor
ii.	Mr.Sonamla Ethenpa	-Member
iii.	Mr.Bikash Chettri	-Member
iv.	Mr.Tulsi Ram Dhimal	-Member
v.	Ms.Lhaki D. Bhutia	-Member
vi.	Ms.Sandhya Tamang	-Member
vii.	Dr.Passang Tamang	-Member
viii.	Mr.Shanker P.Nepal	-Member
ix.	Mr.Tenzing P.Lepcha	-Member
x.	Ms.Tenzin P.Bhutia	-Member
xi.	Ms.Karma C. Bhutia	-Member



xii.	Mr.Pema C. Bhutia	(Office Attendant)
<b>12. <u>CULTURE COMMITTEE</u></b>		
i.	Dechen O.Bhutia	-(Convenor)
ii.	Ms.Bindhya Chettri	-(Co-Convenor)
iii.	Ms.Srijana Khaling	-Member
iv.	Mrs.Swamim Subba	-Member
v.	Mrs.Dipa Sharma	-Member
vi.	Ms.Lhaki D. Bhutia	-Member
vii.	Mrs.Rinu Thapa	-Member
viii.	Mrs.Kinzang Bhutia	-Member
ix.	Ms.Rajani Pradhan	-Member
x.	Mr.Arjun Gurung	(Multi Task Office Staff)
xi.	Mr.Sanjay Tamang	(Office Attendant)

### **13. LITERARY COMMITTEE**

i.	Mr.Narayan Sharma	-Convenor (HOD, Nepali)
ii.	Mr. Tulsi R. Dhimal	-Co-Convenor (HOD ,English)
iii.	Dr.Sabita Tamang	-Member
iv.	Mrs.Dipa Sharma	-Member
v.	Mrs.Kalyani Sharma	-Member
vi.	Mrs.Dolma T.Ethenpa	-Member
vii.	Mrs .Swamim Subba	-Member
viii.	Ms.Norbu D.Bhutia	-Member
ix.	Mr.Suresh Tamang	-Member
x.	Ms.Tenzing P.Bhutia	-Member
xi.	Ms.Namgyal D.Bhutia	-Member
xii.	Ms.Karma C.Bhutia	-Member

### **14. COLLEGE UPGRADIATION AND DEVELOPMENT COMMITTEE**

i.	Dr.Iyatta M.Upreti	-Principal
ii.	Dr.Gayatri Pradhan	-(Vice Principal)
iii.	Mr.Samuel Rai	- Dean (Day Shift)
iv.	Dr. Chunku Bhutia	-Dean (Morning Shift)
v.	Dr.Sabita Tamang	-Member
vi.	Dr.Dolma T. Ethenpa	-Member
vii.	Mr.Tenzing P.Lepcha	-Member
viii.	Mr.Suresh Tamang	-Member

### **15. WEBSITE MANAGEMENT COMMITTEE AND SOCIAL MEDIA**

i.	Mr.Tenzing P.Lepcha	-(Convenor)
ii.	Mr.Allied C.Lepcha	-(Co-Convenor )
iii.	Dr. Chunku Bhutia	-Dean(Morning)
iv.	Mrs.Dipa Sharma	-Member

v.	Mr.Narayan Sharma	-Member
vi.	Mr.Tulsi Dhimal	-Member
vii.	Mr.G.Edward Young	(Faculty,IT)
viii.	Mr.Abhishek Sharma	(Faculty,IT)
ix.	Ms.Pema Y. Bhutia	(Faculty,IT)
x.	Mr.Praways Chettri	(Faculty,IT)
xi.	Ms.Sapna Tamang	(LDC)
xii.	Ms.Sonam L. Bhutia	(Computer Operator)

## 16. ECO CLUB

i.	Ms.Sandhya Rai	-(Convenor)
ii.	Mrs.Swamim Subba	-(Co-Convenor)
iii.	Mr.Samuel Rai	-Dean (Day Shift)
iv.	Dr. Chunku Bhutia	-Dean (Morning Shift)
v.	Dr.Passang Tamang	-Member
vi.	Mr.Suresh Tamang	-Member
vii.	Ms.Lhaki D.Bhutia	-Member
viii.	Ms.Srijana Khaling	-Member
ix.	Ms.Karma C. Bhutia	-Member
x.	Mr.Suresh Thapa	-Safaikarmachari
xi.	Mrs.Pravati Gurung	-Safaikarmachari
xii.	Mr.Kushal Tamang	-Safaikramachari
xiii.	Mr.Rangeet Gurung	-Safaikarmachari

## 17. RED RIBBON CLUB

i.	Mr.Narayan Sharma	(Convenor)
ii.	Mrs Swamim Subba	(Co-Convenor)
iii.	Mr.Suresh Tamang	(Member)
iv.	Mrs.Chung Chung Bhutia	(Member)
v.	Mrs.Kalyani Sharma	(Member)
vi.	Mrs.Kinzang Bhutia	(Member)

## 18. PHOTOGRAPHY CLUB

i.	Mr.Tenzing P. Lepcha	(Convenor)
vii.	Mr.Lobsang C.Lepcha	(Co-Convenor)
ii.	Mr. Provesh Chettri	(Faculty,IT)

## 19. NATIONAL SERVICE SCHEME(NSS)

i.	Mr.Samuel Rai	-Programme Officer Unit I
ii.	Ms. Bindhya Chettri	- Programme Officer Unit II

## 20. NATIONAL CADET CORPS(NCC)

i.	Lt.Tseten Uden Bhutia	-3 <sup>rd</sup> Battalion
ii.	Ms.Lhaki D. Bhutia	-1 <sup>st</sup> Battalion
iii.	Mr.Arjun Gurung	-Multi Task Office Staff

## 21. EQUAL OPPORTUNITY CELL

- i. Mr.Suresh Tamang -(Convenor)
- ii. Mr.Narendra Kharel -(Co-Convenor)
- ix. Mr.Samuel Rai - Dean (Day Shift)
- xiv. Dr. Chunku Bhutia -Dean (Morning Shift)
- iii. Mr.Sonamla Ethenpa -Member
- iv. Mrs.Kinzang Bhutia -Member
- v. Ms.Tshering L. Bhutia -Member
- vi. Ms.Choekyi N.Bhutia -Member
- vii. Mr.Narayan Sharma -Member
- viii. Ms.Lhaki D. Bhutia -Member

## **22. CANTEEN COMMITTEE**

- i. Mr.Tulsi R.Dhimal -(Convenor)
- ii. Mr.Narayan Sharma -(Co-Convenor)
- iii. Ms.Rajani Pradhan -Member
- iv. Mrs .Rinu Thapa -Member
- v. Mrs.Srijana Khaling -Member
- vi. Ms.Sandhya Rai -Member
- vii. Mr.Shanker P. Nepal -Member
- viii. Mrs.Chung Chung Bhutia -Member

## **23. HEALTH CLUB**

- i. Dr.Gayatri Pradhan -(Convenor)
- ii. Dr.Bandana Sarda -(Co-Convenor)
- x. Mr.Samuel Rai -Dean(Day Shift)
- xv. Dr. Chunku Bhutia -Dean(Morning Shift)
- iii. Dr.Sabita Tamang -Member
- iv. Mr.Suresh Tamang -Member
- v. Mr.Shanker P.Nepal -Member
- vi. Ms.Tshering L. Bhutia -Member
- vii. Mrs. Kalyani Sharma -Member
- viii. Ms.Sapna Tamang (LDC)
- ix. Mrs.Ekit Lepcha (Office Attendant)
- x. Mrs.Saraswati Subba (Office Assistant)

## **24. RESEARCH CELL**

- i. Dr.Chunku Bhutia -(Convenor)
- ii. Dr.Gayatri Pradhan -Member
- iii. Dr.Sabita Tamang -Member
- iv. Dr.Bandana Sarda -Member
- v. Dr.Passang Tamang -Member
- vi. Ms.Tseten U. Bhutia -Member
- vii. Mr.Narendra Kharel -Member
- viii. Mr.Sonamla Ethenpa -Member
- ix. Mr.Bikash Chettri -Member
- x. Ms.Tshering L.Bhutia -Member
- xi. Ms.Choekyi N. Bhutia -Member
- xii. Mrs.Chung Chung Bhutia -Member

## **25. ANIMAL CARE & COMPASSION**

- i. Mrs.Srijana Khaling -(Convenor)
- ii. Ms.Sandhya Rai -Member
- iii. Ms.Sandhya Tamang -Member
- iv. Ms.Tseten U.Bhutia -Member
- v. Mrs.Kaden L.Bhutia -Member
- vi. Ms. Rajani Pradhan -Member

**26. AISHE COMMITTEE**

- i. Mr.Tenzing Pintso Lepcha (Nodal Officer)

**27. NATIONAL SCHOLARSHIP PORTAL(NODAL OFFICE)**

- i. Mr.Sonamla Ethenpa (Nodal Officer)

*To be submitted along with the admission form*

## UNDERTAKING

I ..... S/o .....  
..... R/o ..... have gone through the statute relating to maintenance of discipline amongst the student/visitor of the College.

That I have fully understood the statute.

That I submit myself to the disciplinary jurisdiction of the Discipline Committee and authorities of the College who may be vested with the authority to exercise discipline under the rules and regulations that have been framed by the College.

That I will not be involved in any verbal or physical assault of any fellow student(s), teaching and non-teaching members of the College.

That I am fully aware, if found guilty of taking part in such activities/involved in any form of intoxication, I will be rusticated or expelled from the college.

Signature of Parent/Guardian

Signature of Student

Date .....

Signature of Convener,  
Discipline Committee

## UNDERTAKING

I, ..... S/o, D/o

.....  
have gone through the norms, guidelines, rules and regulation mentioned in the prospectus and have fully understood them. I have understood that collection and submission of application form for admission does not guarantee admission. Admission will be strictly on merit and as per the admission norms, tradition and guidelines of the College. I hereby sign the undertaking that, I shall have no claim over my application if my application is rejected/not considered by the Admission Committee. I shall abide by the College admission rules and that decision of the Admission Committee will be final and binding with regard to my admission.

That I shall abide by the Sikkim University rules and regulations prescribed from time to time. I fully understand that all affairs of admission will be provisional and is subject to correction, cancellation or rectification & the decision of the College Admission Committee & College Administration will be final and binding in all affairs, pertaining to my admission and my study in Sikkim Government College, Burtuk.

Signature of Parent/Guardian

Signature of Student

